

FILE EXCHANGE (MICROSOFT TEAMS, GOOGLE/ONE DRIVE, EMAIL)



File exchange is a low maintenance option for digital peer reviews intended to be completed asynchronously. While the lack of structure can be beneficial for you, caution should be taken when using this option, as it places a great deal of responsibility on students and could result in student anxiety and confusion, and thus a flood of email requests for support if the instructions are not carefully laid out ahead of time.

Pros:

- Fully integrated with Blackboard gradebook, groups, and other course tools
- Students do not need to click out of the LMS — promoting organization and ease of use

Cons:

- Cannot manually create peer review groups
- Anonymous peer review is not currently available
- Students may feel less connected to their partners

Other Considerations:

- Peer review via file exchange can be easily adapted to what works best for your class. If you have a Teams page set up or have created groups in Blackboard, file sharing can be easily enabled and set up. Additional file sharing platforms such as One Drive are available for free and work across platforms.
- Because of the high levels of autonomy and lower levels of instructor monitoring, file exchange may be more appropriate for upper-level undergraduate and graduate courses.