

Sam Houston State University
A Member of the Texas State University

Finance & Operations Policy FO-Student Financial Services-01 (FO-SFS-01)
Student Charges and Payment Policy

Tuition and Fees

Students must pay all tuition and fee balances in full by the applicable semester deadline established by the University. Failure to timely pay balances owed or make arrangements for installment payments may result in the student being unenrolled and dropped from course registrations. Payment dates will be published on the Cashier's Office website at <https://www.shsu.edu/dept/cashiers/due-dates>.

The Cashier's Office at Sam Houston State University may offer students the option to pay tuition and fees in full or by installment for the fall and spring semesters of each academic year in accordance with applicable statutes and regulations, including Tex. Educ. Code §§ 54.007 and 54.0071 and The Texas State University System Rules & Regulations. Installment payment plan terms will be published on the Cashier's Office website at <https://www.shsu.edu/offices-departments/student-account-services/cashiering-services/payment-plan>.

All Balances

If a student fails to meet end-of-term payment requirements, the University may prohibit the student from enrolling in future semesters and withhold the student's official university transcript until the student's balance is paid in full. In addition, the University may pursue internal or external debt collection as described on our Past Due Balances web page at <https://www.shsu.edu/offices-departments/student-financial-services/past-due-balances>.

Reviewed by: Dr. Kristy Vienne – Assistant Vice President for Auxiliary Services

Lisa Lucas – Director, Student Financial Services

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Next Review: 3/31/2025