



Audit Form

An Audit form must be fully complete with the required signature, before it will be processed.

Audit Forms are accepted the 2nd-12th class days during full fall/spring/summer terms; the 2nd-4th class days during summer I & II terms; and the 2nd class day during 7A/7B, 5A/5B/5C. If seats are not available, you may not audit the course. If a seat is available, the Audit Form will be processed and a \$50.00 per course payment must be paid to the Cashier's Office. You will be notified via email when the form has been processed.

- o Current SHSU students: Submit the completed form to the Registrar's Office / regforms@shsu.edu
o Audit Only students: Submit the completed form to the Admissions Office / admissions@shsu.edu

Student Name: Sam ID # (If SHSU Student):

Primary Phone #: Alternate Phone #:

Table with 3 columns: CRN, Course Prefix & Number (ex: MATH 1314), Professor/Chair Signature

Audit Only Students (No Prior SHSU Admission):

Permanent Address: Street City State Zip

Email Address: DOB:

SSN#: Gender (Check One): Male Female Prefer not to say

Emergency Contact Information:

Full Name: First Last M.I.

Relationship:

Permanent Address: Street City State Zip

Primary Phone #: Alternate Phone #:

Form with two columns: For Admission's Use Only (SPAIDEN ID#, SAAADMS 'UN', checkboxes) and For Registrar's Use Only (checkboxes for SOAHOLD, SZAREGS, Notify Bursar's Office). Includes Processed By and Date fields.