SHSU Parking Garage Contract Customers
Entry and Exit Instructions

1. At entry, swipe your plastic garage contract card on the left external reader, with the magnetic stripe in and to the left as shown. Green light on swipe reader should turn orange and gate should open. If not, press the “I” intercom button for assistance. If you pull an entry ticket, you will have to pay an hourly fee to park for the day.

2. At exit, swipe your plastic garage contract card on the left external reader, with the magnetic stripe in and to the left as shown. Green light on swipe reader should turn orange and gate should open. If not, press the “I” intercom button for assistance.

If your contract card fails to open the gate, first try swiping the card more slowly while pressing the card completely, and squarely, into the reader track. If the card still fails to work, press the “I” intercom button for assistance. Back away from the lane so as to not impede others from entering or exiting.