

Sam Houston State University
Human Resources Department

Exit Interview Questionnaire

Name: _____ Sam ID#: _____

Phone Number: _____ Permanent Address: _____

Employment Status: Faculty Exempt Staff Non-Exempt Staff

Job Title: _____ Department: _____

This form is optional. Your answers will be valuable for constructive evaluation of the position you are vacating and of the university work environment. (Please use the back of the form if extra space is needed.)

I. Date of separation: _____

Check the best reason why you are leaving the university:

Better Opportunity

Relocation

Retirement

Involuntary Separation

Texas State Direct Transfer

Other - Explain: _____

Higher Education Out-of-State

Not Satisfied with Job/Supervisor

Attend School Full-Time

Stay Home Full-Time

II. Please rate your employment experience with Sam Houston State University:

Very Good

Good

Average

Fair

Poor

III. Please provide comments about your position in the following areas:

Very Good

Good

Average

Fair

Poor

Pay

Benefits

Advancement

Co-Workers

Supervision

Training

Working Assignments & Duties

Working Conditions

Additional Comments: _____

For HRD Office Use Only: _____