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Requestor Information

Sam Houston State University

Membership Approval for P-Card

Requestor Name		Requestor Email	
Department Name		Current Position Title	
Membership Information			
Membership Name		Membe Insti	ership Type: itutional or
Membership Duratio	on to	In	dividual
Membership Dues	FOAP		
Explanation of Benefit			
Describe Function			
Membership Website			
Employee Information (For Individual Membership)			
Employee Name		Employee Email	
Department Name		Current Position Title	
Link to Membership Policies:			
Required Signatures			
	Optional Approver Level 1:	Approver's Name:	Email Address:
		Approver's Name:	Email Address:
	Optional Approver Level 2:		
	Manudata	Approver's Name:	Email Address:
	Mandatory Approver: Division Vice President		