## CONTROLLER'S OFFICE

## **Annual Resale Inventory Report**



Use this form to inventory goods that your department intends to sell without further processing (that is, not transformed other than by presenting them in ways that are attractive to the customer). An annual inventory is an accounting procedure used to review the value of its assets and liabilities as of the end of its fiscal year. This process helps ensure that the company's financial records are accurate and up-to-date.

Organization Number	Department			
Inventory Conductor		Phone No.		
INVENTORY —				
Would you like to provide	a separate spread	sheet or file?	Yes No	
Item		Quantity	Unit Price	Total
Total Value	Sign			Date