

**Sam Houston State University**  
**A Member of The Texas State University System**

**Finance & Operations Procurement and Business Services Policy-FO-PUR-03**  
**Procurement Authority**

The responsibility and authority to purchase materials, supplies, goods, equipment, and services is granted by:

House Bill 1545 as passed by the Texas Legislature, 77th Session, effective September 1, 2001. Texas Education Code, Title 3, Subtitle E, Chapters 95 and 96, and The Texas State University System, and Sam Houston State University.

Rules and Regulations established by The Texas State University System to the President of Sam Houston State University and the Executive Director of Procurement and Business Services.

Requests for purchase of goods and services on a non-competitive or emergency basis shall require review and approval by the University President or the Executive Director of Procurement and Business Services in accordance with PUR-09.

Reviewed by: Tessy Rappé, AVP Finance & Operations  
Reneé Starns, Exec. Director Procurement & Business Services

Review Date: April 2017

Next Review Date: April 2020