

Sam Houston State University
A Member of The Texas State University System

President's Office Policy PRE-01

ALCOHOL BEVERAGE POLICY

The sale or service of alcohol beverages on the campus of Sam Houston State University is not permitted except in "special use" buildings or facilities designated and approved by the University President.

Departments, individuals, or sponsoring organizations of events (where alcohol beverages are to be served in special use buildings or other designated facilities) are required to complete a letter to the President requesting permission to serve alcohol. The approved letter will authorize the service of alcohol beverages in conjunction with a scheduled special event. The letter should be sent through the appropriate channels which will require the approval signatures of several University Administrators including the University President; therefore, the request should be initiated at least fifteen (15) business days in advance of the event.

Alcohol must be served by a licensed caterer, who must present a copy of "License to Serve Alcohol Outside of a Restaurant." The University catering service, Aramark, has this license, and per contract with Sam Houston State University, has right of first refusal for all University sponsored events. If an outside vendor is used, proof of General Liability will be required.

Gift funds will be used to purchase alcohol.

The possession and consumption of alcohol beverages on any property owned and/or controlled by Sam Houston State University are prohibited except where permitted explicitly by published policies. The legal age for the purchase, consumption and/or possession of alcohol beverages in the State of Texas is 21 and is subject to change by action of the State Legislature and will become effective on campus as prescribed by law. Violators of this state law and University policy will be subject to University penalties and criminal charges.

Reviewed by: Kathy Gilcrease, Chief of Staff
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