

1. GENERAL

- 1.01 In order to use University facilities, equipment, or faculty expertise, a student must be enrolled in a minimum of three semester hours at Sam Houston State University.

2. CRITERIA

- 2.01 A full-time student who is working on a class-related or thesis/dissertation-related project may use University facilities, equipment, or faculty expertise in the period between semesters or summer terms if the student obtains approval in advance from the departmental/school chair and pre-registers for a minimum of three semester hours in the semester or term following the intersession. The student must be enrolled for at least one summer session to receive privileges for the entire summer.
- 2.02 A student must be registered at Sam Houston State University during the semester of graduation.
- 2.03 A student may petition for an exception to this policy. Approvals for the exception must be obtained by the departmental chair, the dean, and the Provost and Vice President for Academic Affairs. The Provost and Vice President for Academic Affairs may issue blanket exceptions to this policy for foreign exchange students or for other special circumstances.

3. EFFECTIVE DATE

This policy becomes effective September 1, 2004.

APPROVED: /signed/
James F. Gaertner, President

DATED: 10/02/04

CERTIFICATION STATEMENT

This academic policy statement (APS) has been approved by the reviewer(s) listed below and represents SHSU's Division of Academic Affairs' policy from the date of this document until superseded.

Original: June 3, 2003
Reviewer(s): Council of Academic Deans
Academic Policy Council

Review Cycle: June, ONY*
Review Date: June 1, 2005

Approved: _____/signed/_____
David E. Payne
Provost and Vice President
for Academic Affairs

Date: _____09/30/04_____

***ONY = Odd Numbered Year**