

Sam Houston State University Human Resources

Staff Classification Description – Groundskeeper Specialist

Skill Category: Service/Maintenance

Position (Employee) Class: 7N203 (N1)

Grade: 05

Date: 10/2014

Department: University Grounds

Educational & Experience Requirements: High school graduate or G.E.D. Technical/vocational training related to job duties would be helpful. Three years experience including at least one year in a supervisory capacity. A combination of education, experience, and training that would produce the required knowledge and abilities could be considered.

Nature & Purpose of Position: Performs specialized skills of high complexity in grounds keeping areas.

Supervision Given & Received: Works under minimum supervision.

Primary Responsibilities: Oversees specialized areas of grounds maintenance including irrigation systems and identifying and treating insects and diseases on the various types of plants and turf species. Applies or supervises application of herbicides, fungicides and insecticides. Performs or supervises skilled pruning and outplanting of landscape materials such as trees, shrubs and bedding plants. Performs or supervises the installation and maintenance of manual and automatic irrigation systems and other specialized grounds maintenance equipment including commercial mowers (both reel and rotary type), tractors, and sprayers used on campus grounds. Performs other related duties as assigned.

Other Specifications: Position requires driving and operating a university vehicle; therefore, a valid Texas driver license and driving record acceptable to the university's insurance carrier is required. Hand tools of the trade, chain saws, spraying equipment, mowers, edgers, and related equipment. Proficiency in all phases of work performed. Working outside in various weather conditions, and disagreeable elements such as dust, dirt, fertilizer and chemicals. Must be able to deal effectively with various people on campus.

Uniforms and identification badges are provided by the University according to departmental policy.

This is a classification description with the complete list of job duties being maintained at the departmental level. Other job duties necessary for the effective operation of the University are expected to be performed. Any qualifications to be considered as equivalents in lieu of stated minimums require the prior approval of Human Resources.

Sam Houston State University is an at will employer and drug free/smoke free workplace. This position is security-sensitive and thereby subject to the provisions of the Texas Education Code §51.215, which authorizes the employer to obtain criminal history record information. The pay grade range is inclusive of social security benefit replacement pay.

Sam Houston State University is Committed to Equal Opportunity in Employment and Education.