

**APPLICATION FOR ASSISTANT INSTRUCTORSHIP
SAM HOUSTON STATE UNIVERSITY
Huntsville, Texas**

Date _____

Application for position as Assistant Instructor in Department or School of _____

Name in full _____

Social Security Number _____

Home Address _____

Home Phone _____

EDUCATIONAL BACKGROUND

Include secondary school and complete record. If work is in progress toward a degree, indicate degree sought and anticipated date of conferral. Mark anticipated date with an asterisk (*).

Dates Attended	Institution/Location	Major/Minor	Degree	Year
—	,	Major: Minor:		
—	,	Major: Minor:		
—	,	Major: Minor:		
—	,	Major: Minor:		

This application should be submitted to the Chair/Director of the Department or School in which you are seeking an instructorship. The applicant should have the following sent to the Chair immediately:

1. Two complete transcripts of all previous college work.
2. One letter of reference from each of three persons (note information given later regarding references).
3. Score for Graduate Record Examination, Miller Analogies Test, or Graduate Management Admissions Test as appropriate.

Scholastic and extracurricular honors received in secondary and undergraduate schools:

_____	_____
_____	_____
_____	_____

MEMBERSHIPS

List memberships in (a) learned societies, (b) professional organizations, (c) technical societies, and (d) student organizations.

_____	_____
_____	_____
_____	_____

EXPERIENCE

List experience chronologically. Include part-time as well as full-time employment.

Dates	Name and location of institution or firm	Title, rank, department, or position
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REFERENCES

List three people whom you are requesting to send personal references. Applicant must contact prospective references and ask them to mail their letter directly to the Chairperson of the Department to which you are applying. Two references should be from teachers you have had in your major field of study.

Name	Address	Position

PLAN OF STUDY

Indicate the type of degree you plan to earn and give a brief description of major training objectives. If you plan to earn a degree requiring the thesis, briefly outline the type of research you would do.