

Sam Houston State University Human Resources

Staff Classification Description – Golf Course Greenskeeper

Skill Category: Service/Maintenance
Position (Employee) Class: 7N180 (N1) 7N182 (N2)
Grade: 03
Date: 08/2014

Department: COBA, PGA/PGM Program

Education & Experience Requirements: Less than a high school diploma with the ability to read and write. Six months experience as a Greenskeeper or experience in a related field. A combination of education, experience, and training that would produce the required knowledge and abilities could be considered.

Nature & Purpose of Position: Performs construction, repair, and daily maintenance of Raven Nest golf course.

Supervision Given & Received: Works under general supervision. Supervised by the Golf Course Superintendent with no supervisory responsibilities.

Primary Responsibilities: Maintains the golf course and related facilities by operating equipment including, but not limited to: trucks, tractors, loaders, mowers, and weed eaters. Utilizes hand and power tools to include hammers, shovels, rakes, brooms, and drills. Performs equipment maintenance and repairs. Takes and removes materials from work locations. Maintains landscape drainage. Mows, weed eats, and trims all green space areas to include brush and tree limbs. Seeds, fertilizes, and aerates grounds. Maintains cleanliness of golf course and surrounding areas. Performs other related duties as assigned.

Other Specifications: Working conditions involve exposure to variable weather conditions, dirt, dust, fertilizer, and insecticides. Work requires the ability to understand and follow established procedures or other guidelines of some complexity which involve making frequent minor decisions. The use of some initiative, independent judgment, or resourcefulness is a recognized characteristic of the job. Uniforms and identification badges are provided by the University according to departmental policy. Alertness and careful attention is required to prevent injury to self and others.

Position requires driving and operating a university vehicle; therefore, a valid Texas driver license and driving record acceptable to the university's insurance carrier is required.

This is a classification description with the complete list of job duties being maintained at the departmental level. Other job duties necessary for the effective operation of the University are expected to be performed. Any qualifications to be considered as equivalents in lieu of stated minimums require the prior approval of Human Resources.

Sam Houston State University is an at will employer and drug free/smoke free workplace. This position is security sensitive and thereby subject to the provisions of the Texas Education Code §51.215, which authorizes the employer to obtain criminal history record information. The pay grade range is inclusive of social security benefit replacement pay.

Sam Houston State University is Committed to Equal Opportunity in Employment and Education.