

Sam Houston State University Human Resources

Staff Classification Description – Laborer III

Skill Category: Service/Maintenance
Position (Employee) Class: 7N262 (N1)
Grade: 5
Date: 11/2014

Department: As assigned

Educational & Experience Requirement: High school graduate or G.E.D. Three years experience as lower grade laborer or its equivalent. Some supervisory experience would be helpful. A combination of education, experience, and training that would produce the required knowledge and abilities could be considered.

Nature & Purpose of Position: Performs lead laborer duties, and assumes authority and responsibility of foreman during his absence. Responsible for performing unskilled manual work and supervising lower level laborers.

Supervision Given & Received: Works under close supervision and may supervise employees as required.

Primary Responsibilities: Performs a variety of unskilled manual duties such as, but not limited to, the following: Drives University garbage trucks and operating trucks. Supervises laborers on garbage crew when required. Loads and unloads dumpsters, garbage barrels and containers. Lifts, dumps, and moves trash, and various boxes, containers, etc. Assigns work to garbage crews and supervise sanitation activities. Performs other related duties as assigned.

Other Specifications: Must have a valid Texas Commercial Driver's License and be able to drive large garbage trucks. Able to follow oral and written instructions accurately. Requires commercial driver's license. Working conditions are continuously exposed to disagreeable elements such as dirt, dust, fumes, heat, cold, noise, wet, vibration, poor lighting, congested area, odors, grease, or general garbage.

Position requires driving and operating a university vehicle; therefore, a valid Texas driver license and driving record acceptable to the university's insurance carrier is required. Uniforms and identification badges are provided by the University according to departmental policy.

This is a classification description with the complete list of job duties being maintained at the departmental level. Other job duties necessary for the effective operation of the University are expected to be performed. Any qualifications to be considered as equivalents in lieu of stated minimums require the prior approval of Human Resources.

Sam Houston State University is an at will employer and drug free/smoke free workplace. This position is security-sensitive and thereby subject to the provisions of the Texas Education Code §51.215, which authorizes the employer to obtain criminal history record information. The pay grade range is inclusive of social security benefit replacement pay.

Sam Houston State University is Committed to Equal Opportunity in Employment and Education.