

## Sam Houston State University Human Resources

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### Staff Classification Description – Golf Course Superintendent

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**Skill Category:** Professional  
**Position (Employee) Class:** 3N242 (E1)  
**Grade:** 17  
**Date:** 10/2014

**Department:** COBA, PGA/PGM Program

**Educational & Experience Requirement:** Bachelor's Degree with membership in the Golf Course Superintendent's Association of America (GCSAA). Minimum of five years golf course maintenance supervision or related experience. A combination of education, experience, and training that would produce the required knowledge and abilities could be considered.

**Nature & Purpose of Position:** Oversees the operation of the golf course maintenance department with the goal of maintaining a well-conditioned course.

**Supervision Given & Received:** Works under minimum direction and will supervise 8-15 employees and be supervised by the Director of the PGA/PGM Program.

**Primary Responsibilities:** Coordinates all operational activities of mowing, irrigation, fertilization, and pest control. Supervises, hires, trains, and evaluates the performance of all maintenance employees. Plans and coordinates the aerification, overseeding, and weed removal schedules. Orders supplies and maintains an inventory of necessary chemicals and equipment. Handles the safe operation of all tools and equipment. Oversees the maintenance and repair of all turf equipment. Opens and closes the golf course (i.e. rain, frost). Prepares and submits an annual maintenance budget. Performs other related duties as assigned.

**Other Specifications:** Requires basic computer skills, including Microsoft Office, Outlook, and Golf Course Point of Sale System.

**This is a classification description with the complete list of job duties being maintained at the departmental level. Other job duties necessary for the effective operation of the University are expected to be performed. Any qualifications to be considered as equivalents in lieu of stated minimums require the prior approval of Human Resources.**

**Sam Houston State University is an at will employer and drug free/smoke free workplace. This position is security-sensitive and thereby subject to the provisions of the Texas Education Code §51.215, which authorizes the employer to obtain criminal history record information. The pay grade range is inclusive of social security benefit replacement pay.**

**Sam Houston State University is Committed to Equal Opportunity in Employment and Education.**