

Sam Houston State University Human Resources

Staff Classification Description – Nurse Practitioner, Advanced

Skill Category: Professional or Technical/Para-Professional

Position (Employee) Class: 3N091 (E1) 4N134 (NB)

Grade: 24

Date: 11/2014

Department: University Health Center

Educational & Experience Requirement: Graduation (Master's degree) from an approved nursing school/university in advanced practitioner nursing, current RN Licensure from the Texas State Board of Nurse Examiners, and registration with the Texas Board of Nurse Practitioners. Must have prescriptive rights. A minimum of two years of experience is required. Clinic or large practice experience would be helpful. A combination of education, experience, and training that would produce the required knowledge and abilities could be considered.

Nature & Purpose of Position: Provides primary health care by evaluating, treating, and managing basic medical issues, and conducts medical examinations, ordering appropriate laboratory tests, suturing, and providing appropriate health care counseling/education.

Supervision Given & Received: Works under overall administrative direction from the Director. Provides supervision and consults nursing staff regarding clinical matters in the absence of the Advanced Nurse Practitioner and Nursing Coordinator. Minimum direction and clinical supervision received from Chief Physician as required. Chart review by Chief Physician as required by regulation.

Primary Responsibilities: Participates as a member of the clinical care team. Examines, evaluates, diagnoses and treats acute and chronic conditions in a concise and expeditious manner according to established protocol standards of care and physician oversight. Assesses, interprets, and evaluates patient status and formulates and initiates a health care plan. Initiates patient communication and education as well as referral and urgent care. Consults with and provides guidance for nursing staff and ancillary employees. Acts as a substitute for the Chief Physician when the Chief Physician is absent. Performs other related duties as assigned.

Other Specifications: Must be extremely adept in the ability to read, write, and speak effectively with medical facilities, students, parents, other university departments, outside agencies, and visitors. Must be able to establish rapport with coworkers and patients. Must be able to work under pressure and be able to expedite a large number of patients when necessary. Requires some physical stamina due to a fast pace work environment with considerable standing, stooping, and walking to be expected.

This is a classification description with the complete list of job duties being maintained at the departmental level. Other job duties necessary for the effective operation of the University are expected to be performed. Any qualifications to be considered as equivalents in lieu of stated minimums require the prior approval of Human Resources.

Sam Houston State University is an at will employer and drug free/smoke free workplace. This position is security sensitive and thereby subject to the provisions of the Texas Education Code §51.215, which authorizes the employer to obtain criminal history record information. The pay grade range is inclusive of social security benefit replacement pay.

Sam Houston State University is Committed to Equal Opportunity in Employment and Education.