

Sam Houston State University Human Resources

Staff Classification Description – Lifeguard

Skill Category: Service/Maintenance
Position (Employee) Class: 7N145 (NB)
Grade: 3
Date: 11/2014

Department: Recreational Sports

Educational & Experience Requirement: High School graduate or G.E.D. equivalent. No experience necessary. Must hold current American Red Cross Lifeguard Certification or be able to acquire before first day of work. A combination of education, experience, and training that would produce the required knowledge and abilities could be considered.

Nature & Purpose of Position: Monitors aquatic activities for Recreational Sports at the University and Bearkat Camps.

Supervision Given & Received: Works under general supervision from Head Lifeguard position and Assistant Director of Aquatics and Safety.

Primary Responsibilities: Oversees the safety and welfare of the patrons and staff in the aquatics facility or at the University Camp waterfront. Follows all safety policies, regulations, and emergency procedures. Remains attentive on the guard stand at all times. Handles any emergency situation efficiently and calmly as described by the Aquatics Manual. Acts professionally towards co-workers, professional staff, and patrons. Works closely with other staff members to maintain high efficiency in the aquatics program. Prepares the aquatics facility and University Camp waterfront for opening and closing each day. Reports and performs any maintenance or supply needs to the Head Lifeguard or the Assistant Director immediately. Performs other related duties as assigned.

Other Specifications: Ability to react calmly and effectively in emergency situations. Skill in the application of lifeguarding surveillance and rescue techniques. Ability to prepare routine administrative paperwork. Knowledge of CPR and emergency medical procedures. Ability to become familiar with the unique safety concerns of the programs offered in each facility. Ability to follow routine verbal and written instructions. Knowledge of customer service standards and procedures. Must be professional in appearance and attitude while on duty. Must attend regularly scheduled staff in-services. Alertness and careful attention is required in the performance of duties to prevent injury to self or others.

This is a classification description with the complete list of job duties being maintained at the departmental level. Other job duties necessary for the effective operation of the University are expected to be performed. Any qualifications to be considered as equivalents in lieu of stated minimums require the prior approval of Human Resources.

Sam Houston State University is an at will employer and drug free/smoke free workplace. This position is security-sensitive and thereby subject to the provisions of the Texas Education Code §51.215, which authorizes the employer to obtain criminal history record information. The pay grade range is inclusive of social security benefit replacement pay.

Sam Houston State University is Committed to Equal Opportunity in Employment and Education.