

Sam Houston State University Human Resources

Staff Classification Description – Laborer II

Skill Category: Service/Maintenance
Position (Employee) Class: 7N261 (N1)
Grade: 3
Date: 11/2014

Department: As required

Educational & Experience Requirement: Less than a High School diploma with the ability to read and write. Minimum of six months related experience. A combination of education, experience, and training that would produce the required knowledge and abilities could be considered.

Nature & Purpose of Position: Leads in the performance of a variety of duties.

Supervision Given & Received: Works under immediate supervision and may act as lead worker in assisting new employees.

Primary Responsibilities: Leads and assigns other laborers in the following duties. Cleans and repairs sewers, digs ditches, cuts and threads pipe and conduit. Loads and unloads trucks, moves furniture, office equipment, refuse, garbage supplies, and equipment. Mixes mortar, paints, and services motor vehicles. Performs other related duties as assigned.

Other Specifications: Must have a valid Texas Commercial Driver's License. Ability to follow oral and written instructions. Exposure to outside weather conditions. Conditions vary according to type of work being performed, but are continuously exposed to one or more disagreeable elements such as dirt, dust, heat, fumes, cold, noise, wet, vibration, poor lighting, or congested work area.

Position requires driving and operating a university vehicle; therefore, a valid Texas driver license and driving record acceptable to the university's insurance carrier is required. Uniforms and identification badges are provided by the University according to departmental policy.

This is a classification description with the complete list of job duties being maintained at the departmental level. Other job duties necessary for the effective operation of the University are expected to be performed. Any qualifications to be considered as equivalents in lieu of stated minimums require the prior approval of Human Resources.

Sam Houston State University is an at will employer and drug free/smoke free workplace. This position is security-sensitive and thereby subject to the provisions of the Texas Education Code §51.215, which authorizes the employer to obtain criminal history record information. The pay grade range is inclusive of social security benefit replacement pay.

Sam Houston State University is Committed to Equal Opportunity in Employment and Education.