

Sevis Transfer-Out Form

Office of International Programs, 1908 Avenue J, Box 2150, Huntsville, TX 77341-2150

Fax: (936) 294-4620 – Email: oip@shsu.edu

For International Students in F-1 Status Transferring to another U.S. Institution

STOP - Before completing this form, you must have applied and be admitted to another U.S. educational institution.

Please complete, sign and date this form and bring it to the Office of International Programs.

Name: _____		
(Print) Last/Family,	First/Given	Middle or Other (if any)
Date of Birth: _____	SamID#: _____	
mm/dd/yyyy		

1. Letter of Admissions From Your New School (REQUIRED):

- The required letter of admissions is attached.
- A letter of admissions is not yet available. I will provide it as soon as it is available.

2. OPT Work Authorization

- I am **not** currently under OPT
- I am currently under OPT Ends: _____ (mm/dd/yy)

3. SEVIS Release Date Request: An International Office advisor will determine the appropriate release date which will generally be the last day of your current semester. If you have any special circumstances and would like to request a specific SEVIS release date fill out the information below.

Important considerations for the transfer release date:

- A student's authorization for OPT or CPT ends on the transfer release date or the end of the work authorization whichever one is earlier.
- If a student completes a course of study (or OPT), the student is eligible for transfer through the end of the 60-day grace period.
- If you are planning on traveling abroad you must re-enter the country with the I-20 from the school that holds your SEVIS record at the time. If your release date occurs when you are abroad the international office at your new school will have to mail you the transfer I-20.

Please release my SEVIS record on the following date: _____ (mm/dd/yy)

I am requesting the above release date due to:

4. Information About Your New School

Name of school (be specific if there are branch campuses): _____

SEVIS School Code (ask your new school for this information): _____

I, hereby, notify the International Office of my intent to transfer to the above school.

Signature: _____

Date: _____