



# Transfer Checklist

## Newly Accepted

- ☐ Activate your computer account through [SamWeb](#). Contact the IT@SAM Helpdesk at [servicedesk@shsu.edu](mailto:servicedesk@shsu.edu) or call 936-294-1950 for assistance.
- ☐ Check your SHSU email account for your TSI Status approximately five days after your acceptance email. If you are not exempt, you will be given instructions on how to complete a pre-assessment activity in order to take the TSI Assessment test. You must be compliant with the [Texas Success Initiative \(TSI\) law](#) in order to be advised and register.
- ☐ Complete the [Free Application for Federal Student Aid \(FAFSA\)](#). Follow up on your Financial Aid Status on [My Sam](#) or by calling 936-294-1774. Complete the [Scholarships4Kats](#) application.

## Becoming a Bearkat

- ☐ SHSU students will be required to submit proof of having received the Meningitis A vaccination before being able to register for the upcoming semester. Please note, if you have already submitted your Meningitis A form to the Student Health Center and have not been notified that your form was not accepted for incomplete data, you should be able to register for classes as soon as registration opens. For more information visit [Meningitis Vaccination Requirement](#).
- ☐ Apply for on-campus housing through the [Department of Residence Life](#). All first-year students who have been out of high school for less than a year are required to live in university residence halls and participate in the university meal plan. For assistance contact 936-294-1812.
- ☐ Review your unofficial transcript for accuracy before meeting with your academic advisor. If you have any questions about your unofficial transcript contact the [Undergraduate Admissions Office](#) at 936-294-1828 or visit them in Estill Building – Suite 112.
- ☐ Meet with your academic advisor in the [Student Advising and Mentoring \(SAM\) Center](#), located in the College of Humanities & Social Science Building – Suite 170. It is highly recommended that you meet with your advisor BEFORE attending Transfer Orientation. For assistance call 936-294-4444.
- ☐ Request your Bearkat OneCard, the official ID of SHSU, in person (Main campus - Estill Building, Suite 230 or The Woodlands Center - One Stop Shop) or [online](#). You must present a valid government or state issued photo ID in order to request your Bearkat OneCard.
- ☐ Complete the [Scholarships4Kats](#) application. For additional information visit [Scholarship Opportunities](#).

## Bearkat Bound

- ☐ Once you have completed your last semester at your previous institution, submit FINAL transcript to the [Undergraduate Admissions Office](#).
- ☐ [Sign up for Transfer Orientation](#) through the Accepted Students & Bearkat Orientation office.
- ☐ After meeting with an academic advisor, visit [My Sam](#) to register for classes. Visit the [Registration website](#) for information on registration for your courses.
- ☐ Meet with a [Career Services](#) counselor to assist you in meeting your career development and planning needs such as choosing a major, exploring career options, or preparing for your job search. For drop-in hours or an appointment call 936-294-1713.
- ☐ If you will be parking a vehicle at SHSU, please make sure to register your vehicle with the Department of Public Safety Services and acquire an electronic permit to park. An ePermit is required to park on all SHSU campuses at all times and range in fees and duration. Options range from hourly and daily ePermits to full academic year ePermits. For more parking information, including contact information, please go to [www.shsu.edu/parking](http://www.shsu.edu/parking).
- ☐ Pay your tuition and fees by the deadline stated on your fee statement. To pay in person, visit the Estill Building – Suite 103.  
To pay tuition online:
  1. Log in to [My Sam](#)
  2. Click on the “My Account” tab
  3. Click on “Make Payment through the Student Account Center”

For more information or assistance with any of these items contact:

Accepted Students & Bearkat Orientation

Phone: 936.294.1782 | Fax: 936.294.1199 | Email: [accepted@shsu.edu](mailto:accepted@shsu.edu)