



(936) 294-1659

**SAM HOUSTON STATE UNIVERSITY
INTERNSHIP OFFICE – C204
CRIMINAL JUSTICE CENTER
Huntsville, Texas 77341-2296**



(936) 294-1653

Date

Dear Dr. Dozier:

I, _____, am writing to request permission to work up to 20 hours with _____ in addition to my internship with _____ during the _____ 20____ semester. My employer, my agency supervisor and I are aware that my internship will take priority and it is understood that my additional employment will not impact my performance in the internship. Both my supervising agency and my employer will be **providing letters** to the internship office indicating their approval of the terms of my additional employment.

APPROVED:

Jim Dozier, J.D., Ph.D.
Coordinator of Internship Program

Date