



**SAM HOUSTON STATE UNIVERSITY  
INTERNSHIP OFFICE – C204  
CRIMINAL JUSTICE CENTER  
Huntsville, Texas 77341-2296**



**(936) 294-1659**

**(936) 294-1653**

**Overview of Graduate Internship  
CJ 670**

The internship experience is typically designed to have students serve in roles that are related to specialty areas such as, research, teaching, and administration. However, the graduate students are encouraged not to limit themselves to these traditional roles. Should they develop an educational experience that would offer equal or greater learning opportunities, they may submit a written description of this experience to the Dean for approval.

**Master's Level**

**Qualifications**

- During the semester the student will have completed at least 18 hours of required coursework, before the student may apply for the internship program.
- Approval for the internship as part of the student's degree requirements will be approved by the Associate Dean for Administration.
- Approval for the field placement experience will be granted by the Coordinator of Internship Program.
- Complete CJ 592 Survey Research Methods and CJ 685 Statistics for Criminal Justice Research (MA Program) or CJ 634 Research Methods and Qualitative Analysis (MS Program) with a B or better.
- Minimum of 3.0 GPA

**Academic Requirements and Credit**

1. Submit biweekly written reports comprised of the following two parts.
  - a. A narrative detailing activities and responsibilities for the respective periods. The narrative could in effect be progress reports related to any assigned projects or research activity.
  - b. Professional Growth & Development – this part of the report contains abstracts of eight (8) professional resources (i.e., journal articles, newspapers articles, technical reports, workshops/conferences) per reporting period.
2. Final Report – a graduate level paper dealing with but not limited to such scholarly efforts as program evaluation and policy analysis. The ultimate objective of this assignment will be submission of an article for publication.
3. Credit – not to exceed six hours. Additional hours must be approved through the Associate Dean for Administration.