

Sam Houston State University Human Resources

Staff Classification Description – Heavy Equipment Operator

Skill Category: Skilled Craft
Position (Employee) Class: 6N104 (N1)
Grade: 9
Date: 10/2014

Department: As Assigned

Educational & Experience Requirement: High school graduate or G.E.D. Prefer technical/vocational training related to job duties. A minimum of four years of skilled experience using various types of heavy duty equipment. A combination of education, experience, and training that would produce the required knowledge and abilities could be considered.

Nature & Purpose of Position: Provides skilled work in the operation of the University's heavy equipment and machines and maintenance and repair of campus streets and parking areas.

Supervision Given & Received: Works under general supervision and may supervise one or more student assistants.

Primary Responsibilities: Responsible for campus wide services which require the use of various pieces of heavy equipment. Maintains and makes repairs to parking lots and campus streets. Handles the installation, care, and maintenance of signs for traffic and parking control. Lays out and paints parking areas and street crosswalks. Maintains various pieces of shop equipment. Assists foreperson and other department personnel in keeping a current inventory of all parking spaces on campus. Excavates areas for water, gas or sewage line repair or replacement. Assists with the installation of any new underground lines or systems. Performs other related duties as assigned.

Other Specifications: Requires a Texas Class B Commercial Driver's License. Must be able to use personal computer to document work time and tasks completed. Working conditions are considered fair but involve more than average (25-50%) exposure to one or more disagreeable elements such as dust, dirt, and heat. Work is generally performed outside and requires daily exposure to weather. May be called out after normal hours for emergency repairs.

Uniforms and identification badges are provided by the University according to departmental policy.

This is a classification description with the complete list of job duties being maintained at the departmental level. Other job duties necessary for the effective operation of the University are expected to be performed. Any qualifications to be considered as equivalents in lieu of stated minimums require the prior approval of Human Resources.

Sam Houston State University is an at will employer and drug free/smoke free workplace. This position is security-sensitive and thereby subject to the provisions of the Texas Education Code §51.215, which authorizes the employer to obtain criminal history record information. The pay grade range is inclusive of social security benefit replacement pay.

Sam Houston State University is Committed to Equal Opportunity in Employment and Education.