

Sam Houston State University Human Resources

Staff Classification Description – Farm Hand

Skill Category: Service/Maintenance

Job Number: 7N160 (N1)

Grade: 3

Date: 10/2014

Department: Agricultural Sciences

Educational & Experience Requirement: Less than a high school graduate with the ability to read and write. Six (6) months related experience. A combination of education, experience, and training that would produce the required knowledge and abilities could be considered.

Nature & Purpose of Position: Provides labor services for the Agriculture Center, Horticulture Center, Agricultural Engineering Technology Center, Industrial Technology Lab, and Rodeo Facility.

Supervision Given & Received: Works under general supervision and may be assigned working supervision of student employees.

Primary Responsibilities: Operates farm equipment and machinery such as tractors, mowers, hay baler, silage cutters, harvesters, power tools, and other feed equipment. Handles routine livestock procedures, feeding, and preventative health activities. Assists with work that requires general maintenance skills, carpentry, minor mechanical, and metal working skills are also necessary. Assists with some seasonal duties. Cleans and maintains indoor and outdoor arenas, equine facility and stalls, rodeo livestock pens and pastures, greenhouses, and meat science laboratory. Assists the Sam Houston State University Rodeo Coach with livestock and preparation for rodeo practices. Performs other related duties as assigned.

Other Specifications: General farm machinery. Accuracy in all duties performed. Requires accuracy in following written and oral instructions. Working conditions related to a variety of disagreeable elements due to outside conditions such as heat, rain, cold, odor, general garbage, poor lighting, and noise. Also exposed to fertilizers, chemicals, dust, dirt, grease, and grime. Daily interaction and handling of livestock (horses, cattle & goats) are expected. Alertness and attention to details to avoid mistakes and injury is necessary. Frequent interaction with students, staff, and faculty is expected.

This is a classification description with the complete list of job duties being maintained at the departmental level. Other job duties necessary for the effective operation of the University are expected to be performed. Any qualifications to be considered as equivalents in lieu of stated minimums require the prior approval of Human Resources.

Sam Houston State University is an at will employer and drug free/smoke free workplace. This position is security sensitive and thereby subject to the provisions of the Texas Education Code §51.215, which authorizes the employer to obtain criminal history record information. The pay grade range is inclusive of social security benefit replacement pay.

Sam Houston State University is Committed to Equal Opportunity in Employment and Education.