

SHSU VA Benefits Documents Checklist

Eff. April 2018
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Steps prior to filling out paperwork

1. Apply for Sam Houston State University through applytexas.org
2. Send all transcripts to SHSU including military transcripts (if applicable)
3. Apply for GI Bill via VETS.GOV through the VA (2-4 week turnaround time)
4. See an advisor and register for classes on MySam
 - a. This can be done at the same time as 3

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|---|---------------------|
| 1. Required for Chapter 1606 (Montgomery GI Bill, Selected Reserve) | VETS.GOV form 1990 |
| <input type="checkbox"/> SHSU VA Request for Certification | |
| <input type="checkbox"/> Certificate of Eligibility letter from the VA | |
| <input type="checkbox"/> DD 214 Certificate of Release or Discharge from Active Duty | |
| 2. Required for Chapter 1607 (Reserve Educational Assistance Program REAP) | VETS.GOV form 1990 |
| <input type="checkbox"/> SHSU VA Request for Certification | |
| <input type="checkbox"/> Certificate of Eligibility letter from the VA | |
| <input type="checkbox"/> DD 214 Certificate of Release or Discharge from Active Duty | |
| 3. Required for Chapter 35 (Dependent Education Assistance) | VETS.GOV form 5490 |
| <input type="checkbox"/> SHSU VA Request for Certification | |
| <input type="checkbox"/> Certificate of Eligibility letter from the VA | |
| 4. Required for Chapter 31 (Vocational Rehabilitation VocRehab) | VETS.GOV form 1900 |
| <input type="checkbox"/> SHSU VA Request for Certification | |
| <input type="checkbox"/> VA Form 1905 (You get this from your VA case manager) | |
| <input type="checkbox"/> DD 214 Certificate of Release or Discharge from Active Duty | |
| 5. Required for Chapter 30 (Montgomery GI Bill) | VETS.GOV form 1990 |
| <input type="checkbox"/> SHSU VA Request for Certification | |
| <input type="checkbox"/> Certificate of Eligibility letter from the VA | |
| <input type="checkbox"/> DD 214 Certificate of Release or Discharge from Active Duty | |
| 6. Required for Chapter 33 Veteran (Post-9/11) | VETS.GOV form 1990 |
| <input type="checkbox"/> SHSU VA Request for Certification | |
| <input type="checkbox"/> Certificate of Eligibility letter from the VA | |
| <input type="checkbox"/> DD 214 Certificate of Release or Discharge from Active Duty | |
| 7. Required for Chapter 33 dependent/Fry Scholarship (Post 9/11 GI Bill to Spouse and Dependents and Fry Scholarship) | VETS.GOV form 1990E |
| <input type="checkbox"/> SHSU VA Request for Certification | |
| <input type="checkbox"/> Certificate of Eligibility letter from the VA | |

The VA Request form can be found through MySam

- A. BEGIN AT **WWW.SHSU.EDU**
- B. CHOOSE THE DROP DOWN MENU TITLED **CAMPUS TOOLS**
- C. CLICK **MySam**
- D. SELECT THE **MY ACCOUNT TAB**
- E. CLICK **FINANCIAL AID REQUIREMENTS**
- F. SELECT CORRECT AID YEAR. THE FORMS WILL BE UNDER THE CORRECT AID YEAR