Objective and General Information
Campus Life Development Funds (CLDF) exist with the objective of enriching campus life through fostering the development of additional programs that enable students to better connect with the campus and become more deeply engaged in the total educational experience. The CLDF is intended for on campus and Huntsville area events ONLY.

The CLDF committee will consider funding requests from new student organizations that emerge within the current academic year. All new groups requesting money for the first time are limited to requesting *seed money and are required to present before the committee.

Proposals will be presented to the Student Service Fee Committee for funding consideration. The committee will meet monthly during the fall and spring semesters to consider funding requests. Funding will be for one year with no guarantee of continued support. The intent is to use these funds for program support only. The funds may not be used for scholarships, stipends, or funding permanent positions.

What criteria are considered for disbursement?
1. Programs/events that encourage students to remain on campus for weekend activities.
2. Programs/events that encourage students to become involved in volunteer services.
3. Programs/events that foster campus pride and spirit.
4. Programs that encourage students to become involved in learning communities.
5. Seed money *(intended for new student organizations. The purpose of seed money is to assist an organization as it grows, and is limited to $500).

Commonly Asked Questions:

Who can apply for CLDF?

All *officially recognized SHSU student organizations are eligible to apply for funding (*refers to student organizations recognized through the Department of Leadership Initiatives.)

What is the process?

Recognized student organizations interested in receiving funds must submit a CLDF Fund Request form. The Committee will meet on the 2nd Friday of each month at 2:00 p.m. to review proposals. All proposals are due 9 BUSINESS DAYS prior to the Friday when the committee meets, as per the CLDF Meeting Schedule Meeting Schedule. (Always check the CLDF website as dates are subject to change.)

The committee will review up to 10 formal presentations per month. Any requests beyond the first 10 will be reviewed the following month. The requests will be considered in the order in which they are received. Submission requests to “hold a spot” with intentions to make revisions, are not permitted. All initial requests are final and cannot be revised. Presentations should be limited to 3-4 minutes.
What groups are required to make a formal presentation to the committee?

—Groups requesting $1,000 or more

—Groups requesting Seed Money.

An email will be sent indicating which organizations will present and the order of presentations.

How will I/we be notified if I received funding?

Funding decisions are made immediately. Groups required to present to the committee will be notified shortly after their presentation. Groups not required to present will be notified the following Monday.

After you have been awarded CLDF funds, certain restrictions will apply in regards to purchases. A meeting must be set up with the Office of the Vice President for Student Affairs prior to making purchases or requesting quotes.

For questions, please contact:

Office of the Vice President for Student Affairs
(936)294-1784