General Senate Meeting  
Minutes: April 13, 2022  
LSC 230/TEAMS  
1:30 – 2:30 PM

♦ Call to order – President – 1:31P

♦ Reading & Approval of Minutes – Secretary, no updates. Motion to approve- Justin Ball, Second- Kristina Grimes. Approved.

♦ Treasurer’s Report - $816.98 in O&M, 1632.44 in PDC will be moving to O&M to help cover staff appreciation event and retreat 5,320.89 in Friend’s Of. Motion to approve- Shelly Nettuno, Second- Ashley Pickett. Approved

♦ President’s Report
  o Administrative Leave for Wellness appointment: process has been updated, no employee will be sharing information to supervisor, will only go to HR/PR. Will send steps to Staff Senate.
  o Food options for extended breaks for staff/students: They closed during pandemic, they had not reassessed since coming back, they will be meeting to rectify.

♦ Committee Chairs Reports
  o News & Networking
    ▪ Social Media is growing still
    ▪ Instagram linktree created with link to useful pages like reporting a concern, the Staff Senate Webpage. Its being utilized
    ▪ Stephanie Knific was awarded Spotlight on Staff last month
    ▪ Pam Thaler in COBA to be awarded as next Spotlight on Staff
    ▪ Mass email on April 15th and 28th for Nominations & Elections to go out
  o Nominations & Elections (See New Business)
  o Special Events
    ▪ Next event – summer staff appreciation event- meeting 4/13 with President’s Office to start planning with committee to meet next week.
  o Staff Development
    ▪ PDC went well overall, slightly lower attendance then in past, but good for first face-to-face since height of pandemic
    ▪ Thank you to all attending and helping out
  o Staff Affairs
    ▪ 20 new hires, 8 transfers/promotions, 1 student to staff hire.

♦ Old Business: Updates, Discussion/Action Items
  o Staff Event after PDC on March 15th Recap
    ▪ Thank you to all who came. Good time.
    ▪ Will try to continue to do every year after PDC.
New Business: Updates, Discussion/Action Items
- Nominations & Elections for open E-Board Positions
  - Email to go out on 15th reminder on the 28th.
  - Ballot to go out in May after nominations close.
  - Adding Special Events Co-Chair to list of open positions; Amanda Johnson nominated by Tiffany Driver. Co-Chair to be selected after nominations/elections.
  - Staff Development Chair/Co Chair: Ashley Pickett, Brandy Bishop; none opposed
  - President-Elect: Stacie Szaal – none opposed
  - Treasurer: Natalie Maness and Katie Gense.
    - Natalie withdraws nomination.
    - Katie Gense elected Treasurer

- Staff Senate Retreat: Tentative Date - July General Meeting (July 13th)
- N. Vasquez - asked about major communications being sent out to Spanish speakers - Benji to talk to President White about this.
- Andrea; call Michelle to see if they are interested in a donation option for Cap and Gown at Tripod.
- Annual Department Inventory for Facilities Space planning is due April 30th

Upcoming Events
- Staff Senate General Meeting
  - May 11, 2022 at 1:30 – 2:30 PM
    - LSC 230/TEAMS

Adjournment 2:00P