♦ Call to order – President – Tiffany Driver at 1:35P

♦ Guest Speaker – Lisa Chaddick with Public Health/College of Health Sciences
  o Van Pool
  o Employee Health Fair on April 4, 2023 from 11 AM – 2 PM in LSC Orange Ballroom
    ▪ Presentation slides shared with minutes

♦ Reading & Approval of Minutes – Secretary – Maggie Odom; No edits; Motion to Approve –
  Brandy B., Second – Robin P., Approved. (Sharla M. abstained from voting)

♦ Treasurer’s Report – TD for Katie Gense
  o Quote for tent, will be a completely new tent due to needing new top for rebrand to
    Staff Senate - will come from Advantage Specialties
  o Will work with N&E to schedule to deliver tablets to them

♦ President’s Report – Tiffany Driver
  o President’s Council Budget Update
    ▪ All budget requests will have to be aligned to the Strategic Plan, with WDesk
      form being updated to reflect this.
    ▪ Team that works on collaborative conversations on new initiatives; Example
      COBA wanting to start a program similar to ELITE, having ELITE and
      COBA collab, with potential of adding budget to ELITE to benefit COBA,
      but not giving new money when we already have a similar program on campus.
      The questions of: Who’s at risk if a new initiative doesn’t happen, who does it
      benefit?
    ▪ Merit conversations are happening, administration is working on this, asking
      for patience in the process.
  o Facilities Concerns
    ▪ Been addressed now as SHSU custodial staff have returned to normal hours
      removing contracted services.
      • John T. says no more buying own TP. Feel free to contact him with
        concerns or needs: johntadams@shsu.edu
      • Are to remove trash, vacuum, light dust desk. IF you need something
        else, leave a note.
  o PDC – emails have gone out, with several emails coming in with completely remote
    employees asking how they can participate.
    ▪ Working on having the Keynote sessions streamed.
- SHSU Online reached out as well, discussions are in the works for next year; SHSU Online could support so that we can stream sessions.
  - Staff excellence award
    - February 20th target date for information to go out
  - Removing COM reach out from agendas going forward
    - We have resolution with B. Fish as our go to, with no current issues.
  - People & Pets Survey Results
    - Majority want to change the event to ensure that Staff are the beneficiaries. Will not do People & Pets event this year. Will shift focus to planning a new event.
    - Family photos use to be sponsored by Staff Senate, new idea: do this again but charge $20 with those funds going towards the Staff Emergency Fund. Staff Affairs committee with now move forward with the policy/logistics for setting up the fund.

♦ Committee Chairs Reports
  - News & Networking – Emily Figueroa
    - Facebook has 518 likes, Instagram has 382
    - 5 emails going out for PDC
    - Staff Senate President and Secretary now have access has backups to the social media platforms
  - Nominations & Elections – Benji Cantu
    - Postponing updates to next month
  - Special Events – Robin Pierson & Hailey Pruitt Price
    - See above with PDC notes under President’s Report
      - Two sessions are at max with a waitlist
      - Volunteer list to go out soon to all of Staff Senate
      - Are we advertising on the TVs in the LSC or at other places on campus?
        - Emily F. to help look into this
    - Summer Bash Event
      - Planning has started with committee voting to move the event indoors at the LSC.
        - Target week for event: July 24-28th
  - Staff Development – Ashley Pickett & Brandy Bishop
    - PDC
      - Livestream of Keynotes, email will go out about a week before, they will email Brandy B. that they watched to be added to the in person session so that they receive credit.
  - Staff Affairs – Andrea Hoke no report
    - Staff Emergency Fund
      - Will being meetings to create guidelines, etc.
      - B. Fish asked: Do we have anyone on staff senate from Financial Aid? What restrictions might there be if we are fundraising and the recipient is a staff and a student?
      - Suggesting that Annual Giving be a part of this conversation especially with fundraising.
Old Business: Updates, Discussion/Action Items

- Vacant Chair positions on Executive Board
  - Filled by Emily Figueroa (News & Networking) and Hailey Pruitt-Price (Special Events). Appointed to position of chair/co-chair as the volunteered with no opposition.
- General members needed due to resignations from SHSU
  - Division SE & I
  - Division Student Affairs
  - Division University Advancement
    - Nominations & Elections Committee working on this.

New Business: Updates, Discussion/Action Items

- By-Law Update for President Elect (Tabled until next General Senate Meeting in March)
  - Current: team
    
    Section 3. Member and Officer Terms of Office

1. The President-Elect will serve a four-year term, with their first year as a member, their second as the President-Elect, third as President, and fourth as Past President and Chair of the Nomination and Elections Committee. Nominees for President-Elect must have served at least one year on Staff Senate. Upon being elected to the Executive Board as President-Elect, the person elected will have their term extended by one year to meet Executive Board obligations.

- Proposed New:

  Section 3. Member and Officer Terms of Office

The President-Elect will serve a four or five-year term, depending on what term year they are selected as President-Elect. A member is only eligible to serve as President-Elect after first serving one-year on the Executive Board (E-Board). This includes any positions held as an officer or as a chair or co-chair of any committee within Staff Senate.

Four-Year Term: Member serves first-year on Staff Senate as member of E-Board, their second as the President-Elect, third as President, and fourth as Past President and Chair of the Nomination and Elections Committee.

Five-Year Term: Member serves first-year on Staff Senate as active member, second year as member of E-Board, third year as President-Elect, fourth year as President, and fifth as Past-President and Chair of Nominations & Elections Committee.

Nominees for President-Elect must have served at least one year on Staff Senate E-Board. Upon being elected to the Executive Board as President-Elect, the person elected will have their term extended by one or two years to meet Executive Board obligations.

- Department/Campus Announcements
  - None
♦ Upcoming Events
  o Staff Senate General meeting
    ▪ March 8, 2023
      • LSC Room 116
  o Staff Senate PDC
    ▪ March 14, 2023
      • LSC (Various Locations)

♦ Call for Adjournment – Tiffany Driver. Motion to adjourn by Brandy B., Second by Emily F., adjourned at 2:27P