General Senate Meeting
Minutes: October 12, 2022
LSC 230/TEAMS
1:30 – 2:30 PM

♦ Call to order – President – Tiffany Driver – at 1:32 PM

♦ Guest Speaker – Stephen Blank; Director of Strategy and Lucrecia Chandler; Director of Engagement (IT Strategic Alignment)
  o Tiffany Driver asked about navigation for small things - option to view full catalog to choose correct option (example - add a student worker to email account)
  o Why do we need to resubmit large projects if already in place - reevaluation will be needed based on new Strategic Plan
  o Annual renewals of software - link is back in Cherwell for the process; be on the lookout for new security requirements, so sooner its requested, the better

♦ Reading & Approval of Minutes – Secretary – Maggie Odom
  o Motion to approve by Shelly Nettuno, second by Ashley Picket. Minutes approved

♦ Treasurer’s Report – Tiffany Driver for Katie Gense
  o Only T-shirts this year; design pending from MarCom; link sent out with agenda as well as posted in TEAMs

♦ President’s Report – Tiffany Driver
  o We are not going to every position on campus being required to have a bachelor’s degree. Years of service/experience is allowed in lieu of education requirement
    ▪ Question brought up about this for Reclassifications for currently employees? Tiffany will follow up with Human Resources
  o Update to staff teaching a course – staff member has to be paid time and a half, with department being responsible for the cost
  o President’s Council - October meeting cancelled- no update
  o Spoke with Dr. White about events and making COM/Woodlands feel included
    ▪ Per President White - This is the Huntsville campus- not the main, SHSU doesn’t have a main campus
    ▪ Wants events at COM/Woodlands – she’s starting to work from there periodically, having coffee & conversations at both locations
    ▪ Current plans include events at least once a semester
    ▪ Virtual options for our events – working to include this on events; Hot Topics for November will have a Zoom option
    ▪ Potentially having someone added (not as a voting member) representing those from other campuses
    ▪ E-Board meeting at those campuses on occasionally; Tiffany will work at those locations periodically, letting the campus know she’s there and available.
    ▪ Discussing the possibility of shuttling from the other campuses to attend events at the Huntsville campus, but there is an issue with logistics and time constraints, etc.
Shelly Nettuno suggested we talk to other universities on what their Staff Senate does for this

♦ Committee Chairs Reports
  o News & Networking – Megan Ellisor
    ▪ Social Media
      • Instagram is up 8 followers
      • Linktree on Instagram is up 2 views; no new clicks
      • Facebook is up 10 followers and 6 page likes
      • Social Media graphic created, and posted for Spooktacular
    ▪ Spotlight on Staff recipient is Erika Lawerence
    ▪ Mass Email created and sent for Spooktacular with reminder scheduled to be sent on 10/25
    ▪ Website access has been granted to Emily (Primary), Andrew and Jalon. Emily completed updates for Spooktacular
  o Nominations & Elections – Benji Cantu
    ▪ No updates; will reach out to Tiffany to discuss COM/TWC outreach
  o Special Events – Amanda Johnson & Robin Pierson
    ▪ Spooktacular being finalized; met with LSC today to discuss layout and technology needs
      • Will be able to set up Sunday before from 4 – 7 PM and will have access starting at 7 AM day off for any last minute set up needed
      • Volunteer list to get posted to TEAMs soon for others to help outside of the committee
  o Staff Development – Ashley Picket & Brandy Bishop
    ▪ PDC theme finalized: “Navigating Our New Normal”
      • Date: March 14, 2023
      • Call for proposals should go out in November.
      • Working with MarCom for logo creation
      • Dr. Michael Stephenson confirmed as Keynote speaker
      • Dr. Drew Miller is confirmed as opening speaker
      • Discussing incorporating TWC/COM participation in PDC
    ▪ Next Hot Topics will be November 3rd with Jeanine Bias presenting, “HSI Status, Planning, Processes at SHSU”
      • Location: CHSS 140 with Zoom option available; 3-4 PM
      • Working to get this posted in Talent Management for registration
  o Staff Affairs – Andrea Hoke
    ▪ 39 new hires, 1 Faculty to Staff; 4 students to Staff
    ▪ Umbrella project – E-Board decided not to pursue further do to financial, logistical/regulatory difficulty
    ▪ November meeting speakers:
      • Joe Contreras; Executive Director, First -Gen Center
      • General (Retired) David Glaser; Chief Strategy Officer, Office of the President who will provide update on SHSU Strategic Plan

♦ Old Business: Updates, Discussion/Action Items
  o COM/TWC Campus Outreach
    ▪ Addressed above

♦ New Business: Updates, Discussion/Action Items
  o New Staff Senate T-Shirts
Addressed above

♦ Department/Campus Announcements
  o **Sunday Stewart** – Update from Barnes & Noble Year in Review presentation
    - Presentation discussed the Bearkat Bundle implementation; overall a success with some difficulties noted. Overall, it saved students over 2 million dollars this semester.
    - Bookstore is looking to continue to expand into digital textbook offerings as 61% of material do have a digital option.
    - Will focus on better communication to students and faculty on how the bundle works
  o **Norma Vasquez** –
    - Cybersecurity Event- (10/13)1900 NGL 10 AM-12:30 PM; Prizes to be given away, can test to see if your password is easily detectable
    - With the new HSI distinction, will SHSU give out stipends to staff/faculty that speak Spanish? Addressed with Tiffany Driver
    - ERG Latinos Unidos Meeting: Discussed how to obtain funding, it was mentioned that Staff Senate may be able to assist on how to get that process started. Addressed with Tiffany Driver
  o **Tiffany Driver:** National Transfer Student Week (Oct. 17th – 21st)
    - Lots happening next week, approximately 24 events scheduled – please encourage any students in your areas to participate
  o **Sharla Miles:** Can Staff Affairs investigate the Skateboard policy (including electric scooters)?
    - Tiffany advises to speak to Dean of Students as they are looking into this due to students pushing for it to be allowed
  o **Michelle Meers:** Nov 8th is First-Gen Day
    - If you are Frist-Gen please consider registering with the center
  o **Chantel Finley:** Annual/Faculty staff giving campaign to start soon, be on lookout for communication

♦ Upcoming Events
  o **Spooktacular Breakfast**
    - October 31, 2022, from 8:30 – 10:00 AM
      - LSC White Ballroom
  o **Staff Senate Hot Topics – Jeanine Bias**
    - November 3, 2022, from 3:00 – 4:00 PM
    - CHSS Room 140 (Zoom option will be available)
  o **Staff Senate General Meeting**
    - November 9, 2022, from 1:30 – 2:30 PM
      - LSC Room 116
  ♦ **Call for Adjournment – Tiffany Driver 2:20P**