Position Responsibilities

- Be available up to 2 weeks before classes start and up to 5 days after the semester ends
- Attend weekly staff meetings every Tuesday from 3:30-5:00pm, no exceptions
- Participate in a duty rotation schedule
- Complete weekly office hours
- Plan and execute educational programs and events
- Complete regular administrative tasks
- Assist with RA selection
- Assist with Saturday at Sam
- Enforce Department and University Policies
- Serve as a Campus Security Authority

How To Apply

- Log on to Jobs for Kats at www.jobsforkats.com and search for job numbers:
  - 53505 - Non-Work Study
  - 53506 - Work Study
- Upload documents to the Resident Advisor job posting
- Upload responses to Living Community questions (Only if interested in Living Communities)
- Submit three recommendations to the Department of Residence Life using the form found at shsu.edu/ra

Application Deadline

October 15, 2019

For more information please contact:

Kyle Ashton
910 Bearkat Blvd.
Huntsville TX 77340
(936) 294-1853
Fax: (936) 294-1920
Email: kyle.ashton@shsu.edu
### RA Interest Meetings

These meetings provide information about the role and expectations of the RA position. Interest meetings also offer an opportunity to talk to current RAs and Residence Hall Directors about the position.

*All meetings are held in White Hall

- September 18 at 4:00pm
- September 19 at 4:00pm
- September 23 at 7:00pm
- September 24 at 7:00pm

Come get a glimpse of the position and interview process by taking part in developmental activities.

### RA Interview Weekend

**October 25th and 26th**

### WHY SHOULD YOU APPLY TO BE AN RA?

- Develop and role model career readiness and leadership in the following areas:
  - Ethical behavior
  - Effective decision making
  - Teamwork
  - Enhanced verbal & written communication

- Give back to Sam Houston State
- Meet new people
- Mentor first year students
- Be in the know about things happening on campus
- Free housing
- Steady paycheck
- Build specific skills in:
  - Event planning
  - Policy enforcement
  - Mentoring
  - Budgeting
  - Mediation
  - Time management

### Resident Advisor Requirements

- Applicants must reside on campus for a minimum of one full semester before the time of employment.
- Applicants must have completed at least 12 credit hours by the time of employment
- At all times, staff members must maintain a GPA of 2.0 or higher
- Applicants must be in good standing with Sam Houston State University
- Transfer candidates must have been accepted to the University at the time of application
- Hired staff members must be available for Fall and Spring Trainings before the start of the academic school year
- Hired staff members must maintain at least 6 financial aid eligible hours during each semester of employment
- Candidates must be available for a formal interview during business hours on **Friday, October 25, 2019** and for a group process interview on **Saturday, October 26, 2019**