

Housing Search Checklist	Option 1	Option 2	Option 3	Option 4	Option 5
Community Name:					
Location:					
How accessible is it to campus?					
Is there a shuttle?					
Will I have access to necessary conveniences (grocery store, shopping, parks & recreation)?					
Layout/Floor Plan: (Is the space adequate for my needs?)					
Bathrooms (number/size/shower-tub/closet)?					
Bedrooms (number/size/layout)?					
Closet (location & size)					
Storage Space (location & size)					
Laundry (location & size)					
Kitchen Appliances (what is provided?)					
Is there ample parking? Are parking spaces reserved (cost)? Is a permit required? If street parking is there plenty of spaces? Is a city permit required to park on the street?					
Condition: (If looking at actual unit)					
Carpet/Tile/Vinyl-Faux: Is it in good condition?					
Air/Heat: Central or Window Unit? Electric, Gas or Both? Does it work properly (test both air and heat)?					
Do all faucets work properly (Check hot & cold settings)?					
Do all light fixtures work properly?					
Cost & Lease Information					
How much is the monthly installment?					
Is it all inclusive (are all utilities included)? What is the average cost of utilities?					
What are the move in/move out fees and deposits required?					
Are pets allowed? Is there a deposit or pet fee? Monthly pet rent?					
Are sublets or relets allowed? How much is the fee?					
When does the Lease begin and end?					
What are the fees associated with terminating the Lease early?					
When do I have to give notice to renew or move out?					
What is the last day to renew?					
Safety & Security					
Check windows & locks to make sure they work properly. Are there screens on the windows to prevent pests entering?					
Check the locks. Are there locks on the bedroom doors? (consider this especially if you are living with roommates)					
Do all smoke detectors work properly? Who is responsible for changing batteries?					
Do all doors completely close & lock?					
Is the exterior well lit? Is shrubbery appropriately trimmed?					
What is the feedback from current tenants?					

Suggested Questions to ask:

1. Do you take payments from all tenants in the apartment/house, or just one from the group? What type of payment(s) do you accept?
2. How much is the security deposit and what should I do to receive as much back as possible?
3. What utilities are included in the monthly installment? If none, what is the estimate of the monthly cost?
4. Is Wi-Fi available? If not, what is the estimated cost?
5. How many parking spaces are available to the apartment and is there a monthly charge? Will I have to sign a parking contract for the length of the Lease?
6. If the first and/or last month of the Lease is not a complete month, will the rent be prorated?
7. If there is not a washer/dryer in the unit, where is the laundry facility? If there is a laundry room, is it coin-operated or is there an electronic payment system? How many washers/dryers are in the laundry room?
8. Is there maintenance on call 24/7? What is the emergency phone number?
9. Is there security in the building or area? How does security differ on weekdays and weekends? During holidays/breaks?
10. Are there surveillance/cameras throughout the community?
11. Are there exterior lights and are they working?
12. Is the entire community gated and are they working?
13. When will I be expected to renew the Lease?
14. For a house – who is responsible for maintenance, cutting the grass, and pest control?
15. Do all bedrooms have smoke detectors? Are they hard wired, or battery operated?
16. Does the house/community have a sprinkler system (fire and lawn)? Who pays for it?
17. How much is the sublet and relet fee? What is the process?
18. If no one is in the apartment for the summer, can the utilities be turned off?