



How to Register - Not College Ready in Math

This how-to register guide is for students who have TSI scores on file but are not college ready in Math. Students who are not college ready in Math are required to take an additional developmental Math course. Students should have their degree plan available with notes from the advisor indicating which courses the student should register for. At the end of this document on page 12 there are possible Registration Errors received and solutions.

[Math 1314, 1324, 1332, 1342, and 1384 have linked Math N0## sections.](#) For example, Math 1314 section 81 is linked to Math N014 section 01. Students must register for their Core Math and Developmental Math together, before registering for the rest of their courses.

First-time Freshman can qualify for Multiple Measures Assessment (MMA), see your advisor/ Degree Works for more details. [MMA Section Options.](#)

In MySam in the Registration Tab, click “**Bearkat Registration Dashboard →**” within the “**Bearkat Registration Dashboard (Add / Drop Classes)**” box.

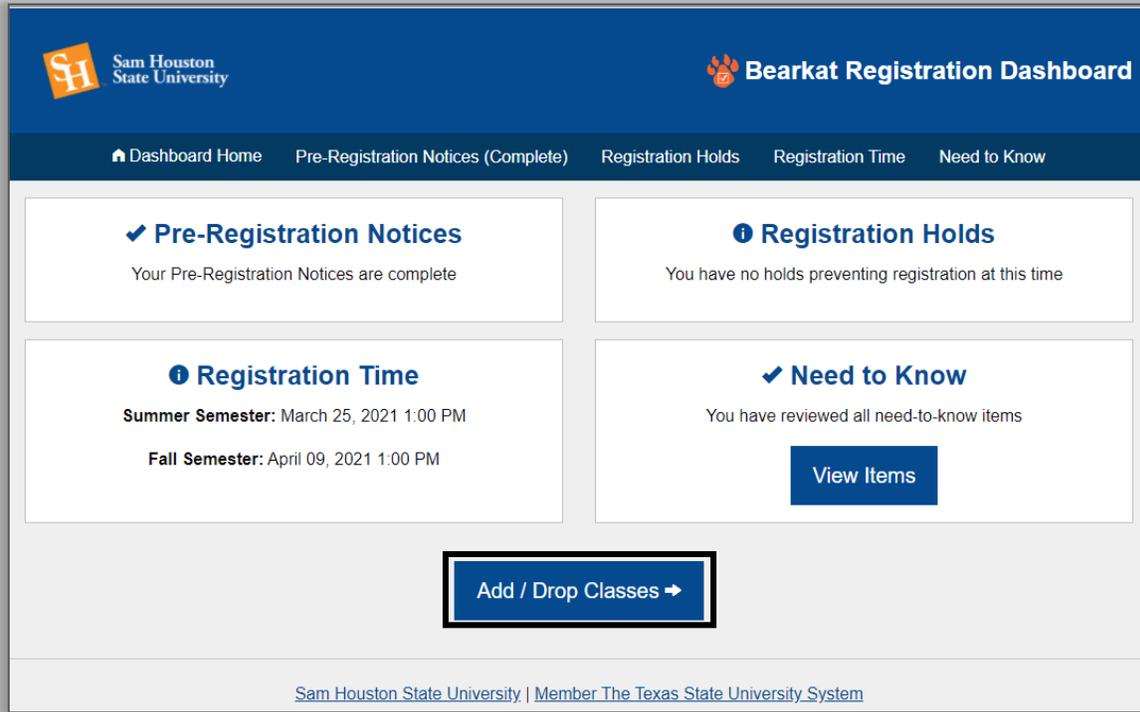
The screenshot shows the MySam registration dashboard. On the left is a navigation menu with 'Registration' highlighted. The main content area is divided into three columns:

- Texas Success Initiative (TSI):** Includes a magnifying glass icon, text to update TSI status, a 'TSI Info →' button, and a list item: '1. Get your TSI Status on file' with sub-points for previous TSI assessment, exemption, and 'Submit Previous TSI Scores'.
- Bearkat Registration Dashboard (Add / Drop Classes):** Includes a pencil icon, text to prepare for registration, and a green 'Bearkat Registration Dashboard →' button. Below are links: 'Plan Ahead', 'Browse Schedule of Classes', 'View registration start times', and 'How to register guide'.
- Complete Registration:** Includes a checkmark icon, text to make payment, a 'Student Payment FAQ →' button, and links: 'Verify Your Courses in Degree Works', 'Accept financial aid awards', and 'Check registration fee assessment'.

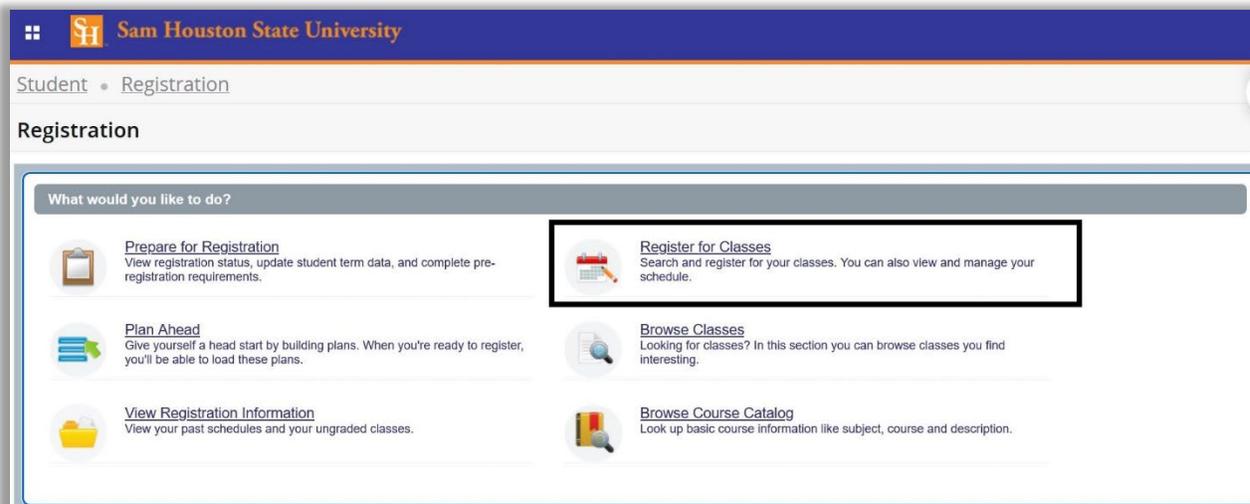


Select “Add / Drop Classes”

- If the “Add/Drop Classes” button is grayed out, you will need to take care of any outstanding items, prior to accessing registration.



Click “Register for Classes” to access the registration portal.





Click the dropdown and select the Term you wish to register for and then click Continue.

Sam Houston State University

Student • Registration • Select a Term

Select a Term

Terms Open for Registration

Select a term...

Continue

1. Select the term you wish to register for

2. Click Continue

The student will need to add their core math first. Type “**MATH**” in the Subject box.

- A dropdown option stating “Mathematics” will appear, select the option that applies

Sam Houston State University

Student • Registration • Select a Term • Register for Classes

Register for Classes

Find Classes | Enter CRNs | Plans | Schedule and Options

Enter Your Search Criteria ⓘ

Term: Fall 2023

Subject: Math|

Course Number: Mathematics

Instructional Methods:

Part Of Term:

Keyword:

Attribute:



In the next line, enter the course number in the Course Number box.

- i.e. 1314, 1324, 1332, 1384, or 1342

Hit the “Enter” key on your keyboard or click the “Search” button shown below.



The section number is in the fourth column from the left as seen below.

Student • Registration • Select a Term • Register for Classes

Register for Classes

Find Classes | Enter CRNs | Plans | Schedule and Options

Search Results — 42 Classes
 Term: Fall 2023 Subject: Mathematics Course Number: 1314

Pre Calculus Alg... Lecture	Mathe...	13...	86	3	80...	F...	S M T W T F S	08:00 AM - 0:...	M...	19 of 25 ...	Core II - Mathematics 14 Core II - Mathematics Exclude from Wait-List
Pre Calculus Alg... Lecture	Mathe...	13...	87	3	80...	F...	S M T W T F S	02:00 PM - 0:...	M...	24 of 25 ...	Core II - Mathematics 14 Core II - Mathematics Exclude from Wait-List

Browse and select a MATH course that you were advised for at days and times that work for you.

If the student is not college-ready in MATH, then they may qualify for the following options:

- MMA with support or Non-MMA (DevEd)
 - Section numbers are 80-99
- MMA with zero-hour support
 - Section numbers are 60-79

To determine which placement you have, check your notes from advisement or refer to your Math TSI area of your DegreeWorks page.

The following instructions are for MMA with support/Non-MMA (DevEd) coursework. Scroll down to page 9 for instructions on registering for MMA zero-hour support coursework registration.



Registering for Non-MMA/DevEd sections. Once you've done your initial search for your MATH course, scroll or go to the next pages of the search results until you find a section number of at least 80. Select "Add" next to the section you are wishing to register for.

Student • Registration • Select a Term • Register for Classes

Register for Classes

Find Classes | Enter CRNs | Plans | Schedule and Options

Search Results — 42 Classes
 Term: Fall 2023 Subject: Mathematics Course Number: 1314

Title	Subject	CRN	Section	Hours	Days	Time	Days	Section	Options	Action		
Pre Calculus Alg... Lecture	Mathe...	13...	86	3	80...	F...	S M T W T F S	08:00 AM - 0...	M...	19 of 25 ...	Core II - Mathematics 14 Core II - Mathematics Exclude from Wait-List	Add
Pre Calculus Alg... Lecture	Mathe...	13...	87	3	80...	F...	S M T W T F S	02:00 PM - 0...	M...	24 of 25 ...	Core II - Mathematics 14 Core II - Mathematics Exclude from Wait-List	Add

The course selected should now say "Pending" in your course Summary. **DO NOT HIT SUBMIT**

Summary

Title	Details	Hour	CRN	Schedule Type	Status	Action
<u>Pre Calculus Algebra</u>	MATH 1314,...	3	80412	Lecture	Pending	**Web Registered**

Click the green "Search Again" button in the top right corner of your screen.

Student • Registration • Select a Term • Register for Classes

Register for Classes

Find Classes | Enter CRNs | Plans | Schedule and Options

Search Results — 42 Classes
 Term: Fall 2023 Subject: Mathematics Course Number: 1314

Title	Subject	CRN	Section	Hours	Days	Time	Days	Section	Options	Action		
Pre Calculus Alg... Lecture	Mathe...	13...	86	3	80...	F...	S M T W T F S	08:00 AM - 0...	M...	19 of 25 ...	Core II - Mathematics 14 Core II - Mathematics Exclude from Wait-List	Add



Remove the course number that was previously entered. Leave “Mathematics” in the subject box. Enter the developmental course number in the course number box.

- This number will start with “N0” i.e. N014, N024, N084, N032, N042

Student • Registration • Select a Term • Register for Classes

Register for Classes

Find Classes | Enter CRNs | Plans | Schedule and Options

Enter Your Search Criteria ⓘ

Term: Fall 2023

Subject:

Course Number:

Instructional Methods:

Part Of Term:

These special characters are ignored: *!@\$#&?[] () |. The % is allowed.

Hit the “Enter” key on your keyboard or click the “Search” button shown below.

Once you have chosen the section that is connected to the section you have already chosen, based on the [Linked N0## section card](#), select “Add”.

Student • Registration • Select a Term • Register for Classes

Register for Classes

Find Classes | Enter CRNs | Plans | Schedule and Options

Search Results — 15 Classes

Term: Fall 2023 | Subject: Mathematics | Course Number: n014

Search Again

Course Name	Subject	Number	Credits	Section	Options	
Support for Pre-C... Lecture	Mathe...	N...	03	2	80... F... S M T W T F S 12:00 PM - 1: M... 19 of 25 ...	<input type="checkbox"/> Exclude from Q Drop Limit <input type="checkbox"/> Exempt from 3peat Calcul... <input type="checkbox"/> Developmental <input type="checkbox"/> TSI Met for Prerequisite <input type="checkbox"/> Exclude from Wait-List <input type="checkbox"/> Exclude from Q Drop Limit <input type="checkbox"/> Exempt from 3peat Calcul...

Add



The Math course and the NO course will populate in the summary section and the status will say "Pending".

Summary						
Title	Details	Hours	CRN	Schedule Type	Status	Action
Support for Pre-Calculu...	MATH N014, ...	2	80291	Lecture	Pending	**Web Registered**
Pre Calculus Algebra	MATH 1314, 83	3	80407	Lecture	Pending	**Web Registered**

Select Submit and both course statuses will change to registered once successfully added.

Summary						
Title	Details	Hours	CRN	Schedule Type	Status	Action
Support for Pre-Calculu...	MATH N014, ...	2	80291	Lecture	Registered	None
Pre Calculus Algebra	MATH 1314, 83	3	80407	Lecture	Registered	None

You may continue registering for your remaining courses.



The course selected should now say “Pending” in your course Summary. **DO NOT HIT SUBMIT**

Summary						
Title	Details	Hours	CRN	Schedule Type	Status	Action
College Mathematics	MATH 1332, 63	3	84974	Lecture	Pending	**Web Registered**

Click the green “Search Again” button in the top right corner of your screen.

Student • Registration • Select a Term • Register for Classes

Register for Classes

Find Classes | Enter CRNs | Plans | Schedule and Options

Search Results — 32 Classes
 Term: Fall 2023 | Subject: Mathematics | Course Number: 1332

Search Again

College Mathematics Lecture	Mathe...	1332	63	3	84974	Fa...	S M T W T F S	02:00 PM - 03:...	Main	5 of 10 se...	Core II - Mathematics 14 Core II - Mathematics Exclude from Wait-List	Add
College Mathematics Lecture	Mathe...	1332	64	3	84975	Fa...	S M T W T F S	10:00 AM - 10:...	Main	20 of 20 s...	Core II - Mathematics 14 Core II - Mathematics Exclude from Wait-List	Add

Remove the course number that was previously entered. Leave “Mathematics” in the subject box. Enter the developmental course number in the course number box.

- This number will start with “N0” i.e. N014, N024, N084, N032, N042

Student • Registration • Select a Term • Register for Classes

Register for Classes

Find Classes | Enter CRNs | Plans | Schedule and Options

Enter Your Search Criteria ⓘ

Term: Fall 2023

Subject:

Course Number:

Instructional Methods:



Hit the “Enter” key on your keyboard or click the “Search” button shown below.

For MMA placement, regardless of the section number you’ve chosen between 60-79 previously, the support course will be **section 60**, based on the [Linked N0## section card](#). Once you’ve identified that section, select “Add”.

The screenshot shows the 'Register for Classes' page with search results for 11 classes. The search criteria are Term: Fall 2023, Subject: Mathematics, and Course Number: N032. A table lists the results, with one entry highlighted: 'Support for College... Online Lecture' with Subject Desc: Mathem..., Course Num: N032, Section: 60, Hours: 0, CRN: 85636, Term: Fall..., Inst: S, Meeting: M, Campus: Main, Status: 176 of 200... The 'Add' button for this entry is highlighted with a red box.

The Math course and the N0 course will populate in the summary section and the status will say “Pending”.

The screenshot shows the 'Summary' section with a table of two courses. Both courses have a status of 'Pending' and an action dropdown menu set to '**Web Registered**'.

Title	Details	Hours	CRN	Schedule Type	Status	Action
Support for College Math	MATH N032, 60	0	85636	Online Lecture	Pending	**Web Registered**
College Mathematics	MATH 1332, 63	3	84974	Lecture	Pending	**Web Registered**

Select Submit and both course statuses will change to registered once successfully added.

The screenshot shows the 'Summary' section with a table of two courses. Both courses now have a status of 'Registered' and an action dropdown menu set to 'None'.

Title	Details	Hours	CRN	Schedule Type	Status	Action
Support for College Math	MATH N032, 60	0	85636	Online Lecture	Registered	None
College Mathematics	MATH 1332, 63	3	84974	Lecture	Registered	None



Registration Error Solutions:

Error Message	What Does It Mean?	How Do I Fix It?
MATH N032 CRN 80310: Prereq Required (Core Math, Dev Ed, or Other Course) - Contact The Registrar's Office	The Math course you are attempting to add with your developmental course is section 80 or below.	Select a Math with a section 80 or above then add Math N0 together.
MATH 1314 CRN 80407: Corequisite MATH N014 (CRN 80292) required MATH N014 CRN 80291: Corequisite MATH 1314 (CRN 80406) required	The Math you are attempting to Register for has a linked Math N0 course.	Please view the TSI website and select either the Co-Requisite Options or the MMA Section Options to identify which courses are linked.
MATH 1314 CRN 80397: Student Attribute Restriction	This class is restricted to students with a specific attribute (ex: Honors, Athlete, etc.)	Select a different section if you do not belong to the required attribute group