HYBRID COURSE FORMATS – How-To Guide

How to verify Hybrid course delivery methods when adding or browsing classes.

1. In MySam and on the Registration Tab, click “Continue to Registration →” under “Bearkat Registration Dashboard (Add / Drop Classes).”

2. Then select “Add / Drop Classes.”
3. If you are registering for classes, select “Register for Classes.” If you are using Plan Ahead, select “Plan Ahead.” If you are browsing the class schedule, select “Browse Classes.”

4. Select the Term and select Continue.
5. All Hybrid courses can be found by selecting “Advanced Search.” Under “Schedule Type,” select Hybrid. Then press Search.
6. Tap the **Title** of the class you wish to inspect.

![Search Results — 16 Classes](image-url)

**Intercultural...**
Hybrid Lecture

- Instructor: Weathers, Mei...
- Meeting Times: S M T W T F

**Deceptive C...**
Hybrid Lecture

- Instructor: Dahlgren, Lisa...
- Meeting Times: S M T W T F
7. View the Instructional Method, then select Instructor/Meeting Times for more details.
Under **Instructor**, click the **dropdown arrow** to expand meeting details:

- **Instructor: Massingill, Ruth (Primary)**

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  | 01/12/2022 - 05/11/2022 | Main Campus | REMOTE | Room REMOTE

  *Type: Hybrid Online*

- **Instructor: Massingill, Ruth (Primary)**

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  | 01/12/2022 - 05/11/2022 | 11:00 AM - 12:15 PM

  *Main Campus | ACADEMIC BUILDING IV | Room 00204*

  *Type: Hybrid Face-to-face*
What do the different blended formats mean?

**Hybrid Split Week**

- **Face-to-Face requirements:** The building and room location will be listed as the location for the Face-to-Face days.
- **Remote requirements:** REMOTE will be listed as the building and room for Hybrid Online days.

⚠️ **Is there a meeting time next to the Hybrid Online Day?**
Some Hybrid Class Days will list a specific class meeting time.

⚠️ **If a meeting time is not listed**, please view the Course Description and Blackboard for further information.
Hybrid Split Semester

Hybrid Split Semester will state “Hybrid Split Semester” for the type and attribute. Further details regarding the course structure will be available in the course description.

- **Face-to-Face requirements:** First (or second) half of the semester
- **Remote requirements:** First (or second) half of the semester

Other Hybrid Courses

All other Hybrid Courses will have “Hybrid” for the type and attribute. Further details regarding the course structure will be available in the course description.
Questions?
Contact the Registrar’s Office at (936) 294-1040 or registrar@shsu.edu