



BLENDED COURSE SCHEDULE – *How-To Guide*

How to verify the course delivery methods when adding or browsing classes.

1. To begin, go to [MySam](#), on the Registration tab, select “**Register for Classes**”

The screenshot shows the MySam interface. On the left, a navigation sidebar includes 'All Users', 'Campus Resources', 'My Account', 'Registration' (highlighted with a red box), 'Employees', 'Faculty', and 'Students'. The main content area is divided into two columns: 'Before You Register' and 'Register for Classes'. The 'Register for Classes' column features a green button labeled 'Register for Classes →' which is pointed to by a red arrow labeled 'Go Here'. Below this button is a list of links: 'View registration start times', 'Plan Ahead', 'How to register', 'Error solutions', 'Waitlist guide', and 'Find / Order Text Books'.

2. If you are registering for classes, select “**Register for Classes.**” If you are using Plan Ahead, select “**Plan Ahead.**” If you are browsing the class schedule, select “**Browse Classes.**”

The screenshot shows a grid of options under the heading 'What would you like to do?'. The options are: 'Prepare for Registration', 'Register for Classes' (highlighted with a red box), 'Plan Ahead' (highlighted with a red box), 'Browse Classes' (highlighted with a red box), 'View Registration Information', and 'Browse Course Catalog'.



3. Select the **Term** and select **Continue**.

← Select a Term

Spring 2021

Continue

4. Enter the class search criteria and then press “**Search**.”

Enter Your Search Criteria

Term: Spring 2021

Subject

Course Number

Keyword

Search [Clear](#) [Advanced Search](#)

5. Tap the **Title** of the class.

Search Results — 18 Classes [Search Again](#)

Term: Spring 2021 Subject: Mathematics Course Number: 1314

Title	Instructor	Meeting Times
Pre Calculus Algebra Lecture	Dugas, Ryanne (Pri...	S M T W T F S 09:30 AM S M T W T F S 09:30 AM



6. View the **Instructional Method**, then select **Instructor/Meeting Times** for more details.

Class Details for Pre Calculus Algebr...

Term: 202120 | **CRN:** 22755

Class Details

Associated Term: Spring 2021
CRN: 22755
Campus: Main
Schedule Type: Lecture
Instructional Method: Blended Course
Section Number: 01
Subject: Mathematics
Course Number: 1314
Title: Pre Calculus Algebra
Credit Hours: 3
Grade Mode: U

Bookstore Links

Course Description

Syllabus

Attributes

Restrictions

Instructor/Meeting Times

 Under **Instructor**, click the **dropdown arrow** to expand meeting details:

▼ Instructor: Dugas, Ryanne (Primary)

S	M	T	W	T	F	S
01/13/2021 -			09:30 AM - 10:45 AM			
05/12/2021			Main Campus LEE DRAIN BUILDING Room 00212			
Type: Lecture						

► Instructor: Dugas, Ryanne (Primary)



7. View the **Type, Time** and **Location** to verify class meeting format requirements.

▼ Instructor: Dugas, Ryanne (Primary)	
S M T W T F S 01/13/2021 - 05/12/2021 Type: Lecture	09:30 AM - 10:45 AM Main Campus LEE DRAIN BUILDING Room 00212
▼ Instructor: Dugas, Ryanne (Primary)	
S M T W T F S 01/13/2021 - 05/12/2021 Type: Synchronous (At the same time)	09:30 AM - 10:45 AM Main Campus REMOTE Room REMOTE

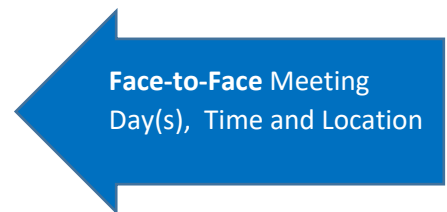


What do the different blended formats mean?

Synchronous

- **Face-to-Face requirements:** Class meets on listed day(s), time, and location
- **Remote requirements:** Class meets via Remote on listed day(s) and time

▼ Instructor: Dugas, Ryanne (Primary)	
S M T W T F S 01/13/2021 - 05/12/2021 Type: Lecture	09:30 AM - 10:45 AM Main Campus LEE DRAIN BUILDING Room 00212
▼ Instructor: Dugas, Ryanne (Primary)	
S M T W T F S 01/13/2021 - 05/12/2021 Type: Synchronous (At the same time)	09:30 AM - 10:45 AM Main Campus REMOTE Room REMOTE



Note: More meeting details will be available in **Blackboard**.



Asynchronous

- **Face-to-Face requirements:** Class meets on listed day(s), time, and location
- **Remote requirements:** Class meets via Remote on listed day(s), however specific meeting times and other remote requirements will be available in **Blackboard**.

▼ Instructor: Mudge, Lindsey (Primary)														
<table border="1"> <tr> <td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td> </tr> <tr> <td>01/13/2021</td><td>-</td><td>05/12/2021</td> </tr> <tr> <td colspan="3">Type: Lecture</td> </tr> </table>	S	M	T	W	T	F	S	01/13/2021	-	05/12/2021	Type: Lecture			09:00 AM - 09:50 AM Main Campus SMITH HUTSON BUSINESS BLDG Room 00186
S	M	T	W	T	F	S								
01/13/2021	-	05/12/2021												
Type: Lecture														
▼ Instructor: Mudge, Lindsey (Primary)														
<table border="1"> <tr> <td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td> </tr> <tr> <td>01/13/2021</td><td>-</td><td>05/12/2021</td> </tr> <tr> <td colspan="3">Type: Asynchronous</td> </tr> </table>	S	M	T	W	T	F	S	01/13/2021	-	05/12/2021	Type: Asynchronous			Main Campus REMOTE Room REMOTE
S	M	T	W	T	F	S								
01/13/2021	-	05/12/2021												
Type: Asynchronous														

Face-to-Face Meeting Day(s), Time and Location

Remote Meeting Requirements

Note: More meeting details will be available in **Blackboard**.

Blended

- Class will have **Face-to-Face** and **Remote** meeting requirements. However, the exact format meeting requirements will be available in **Blackboard**.

Instructor: Chabot, Bruce (Primary)														
<table border="1"> <tr> <td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td> </tr> <tr> <td>01/13/2021</td><td>-</td><td>05/12/2021</td> </tr> <tr> <td colspan="3">Type: Blended</td> </tr> </table>	S	M	T	W	T	F	S	01/13/2021	-	05/12/2021	Type: Blended			11:00 AM - 12:15 PM Main Campus EVANS COMPLEX Room 00262
S	M	T	W	T	F	S								
01/13/2021	-	05/12/2021												
Type: Blended														

Questions?

Contact the Registrar's Office at (936) 294-1040 or registrar@shsu.edu