Aramark is the exclusive food service provider for Sam Houston State University. Arrangements for special luncheons, meetings, dinners and catering services should be made through Aramark Food Services.

Exemptions include food and beverages services in the Johnson Coliseum, Bowers Stadium, Baseball/Softball Complex, CJ’s on Concourse, Gibbs Ranch, Walker Education Center, LEMIT Building or locations away from the main University campus in Huntsville.

When paying for food/beverages/services with Aramark, if Aramark breaks down the invoice, each item must be coded appropriately: Food 731500; Linens/China 740600 (rental); Attendant 729900 (Attendant fee is a service and cannot be over $500; if over $500, the department must use a Banner Requisition).

Food/Beverage items cannot be purchased using State funds, except for CMIT and LEMIT who have legislative permission for food purchase.

Food & Beverage items purchased for lab use should be coded 730000 NOT 731500. Depts. should advise on their PCard Report that the item(s) purchased are “Not for human consumption- Lab use Only.”