Accessing your W-2 and 1095-C in our new Employee Profile is easy! Please select My Sam from the Campus Tools dropdown on the university webpage. When My Sam opens for you, select the link to the right of the page marked Banner Employee Profile:

When your Banner Employee Profile opens, please click the word Taxes:
Click on the **W-2 Wage and Tax Statement** link or the **1095-C Employer Provided Health Insurance Offer and Coverage Statement** link. When the screen opens, select the tax year and click Display.

- Use the HELP link at the top of your W-2 or 1095-C documents to determine your printer settings, if needed.
- Make sure your printer is set to print in LANDSCAPE format.
- Scroll to the bottom of the screen and click the PRINTABLE option, then use your browser options to print the document.