

**Sam Houston State University**  
**A Member of The Texas State University System**

**President's Office Policy PRE-23**

**PUBLIC ART POLICY**

**GENERAL DISPLAYS**

Various forms of Art, including but not limited to sculptures, paintings, prints, or photographs, or special artwork acquired as part of a University collection or incorporated as part of the construction or renovation of a facility is exempt from the normal bidding or Request for Proposals (RFP) process, but shall follow the Guidelines for Acquisition described in Chapter III, Rule 1.522 of the Texas State University System Rules and Regulations.

All **permanent** public displays of art (defined as located in a place accessible by the general public) located on Sam Houston State University property shall be approved by the President. The President appoints an ad hoc Campus Art Review Committee for each project involving selection of art. The ad hoc committee shall be comprised of the Associate Vice President for Facilities Management, Associate Vice President of Marketing and Communications, Dean of the College of Arts and Media, Chair of the Department of Art, Associate and such other individuals as the President determines appropriate for the project. The President will charge the the ad hoc Campus Art Review Committee to recommend purchase and/or placement of pieces of art (painting, sculptures, etc.) for permanent display. The President, may consult with other groups such as the President's Cabinet; however, the final artwork decisions will come directly from the President.

**UNIVERSITY ART COLLECTION AND FUTURE ACQUISITION**

All art pieces are a part of the University collection curated by the College of Arts and Media. Purchases shall follow procurement guidelines, including:

**Artwork valued at less than \$5,000 – Dean of the College of Arts and Media has delegated authority**

**Artwork valued between \$5,000 and \$20,000 – recommendation of the Dean of the College of Arts and Media with President approval**

**Artwork above \$20,001 – recommendation of the project ad hoc Campus Art Review Committee with President approval**

**NEW/MAJOR CONSTRUCTION PROJECTS**

The purchase and/or placement of all art pieces in association with a major construction project shall follow the guidelines listed below.

- Chapter III, rule 1.52 of the Texas State University System Rules and Regulations requires that, for new major construction projects, the University shall allocate a percentage of construction costs (not less than 1 percent of the total project budget) for public art projects at or near the site of the construction project. The President will determine an amount to include for fine art projects when the first project budget is submitted to the Board of Regents at the design development stage of the project, which amount may not be less than the amount required to be set aside for public art pursuant to the TSUS Rules and Regulations.
  
- The President will consider the recommendation of the ad hoc committee appointed for the project as well as other groups such as the President's Cabinet regarding the purchase and placement of the public displays of art associated with the major construction project. However, the final approval will come directly from the President. The ad hoc committee's recommendation and Presidents approval shall become part of the construction file.

Reviewed by: J. Carlos Hernandez, VPFO  
Date: May 2019