



**Sam Houston State University**  
*A Member of the Texas State University System*

## Contracts/Agreements Routing Approval Form

Purpose of Contract: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

New Contract  Renewal (Attach Original)  TSUS General Counsel Last Reviewed Date: \_\_\_\_\_

Originating Department/Division: \_\_\_\_\_

Department Head Approval: \_\_\_\_\_  
Signature and Date

Dean Approval: \_\_\_\_\_  
Signature and Date

Vice President Approval: \_\_\_\_\_  
Signature and Date

Associate Vice President for Information Technology (if applicable, software/hardware applications):  
\_\_\_\_\_  
Signature and Date

Vice President for Finance & Operations (if applicable):  
\_\_\_\_\_  
Signature and Date

Texas State University System Office of General Counsel Review:  Yes  
(as appropriate or required by SHSU Policy PRE-05 or the TSUS  
Rules & Regulations)