

**Sam Houston State University - Office of Research and Sponsored Programs**  
**Internal Grant Programs**

**General Overview**

The Internal Grant Programs at Sam Houston State University (SHSU) provide financial support for the creative activities and research of faculty and staff across all academic disciplines. These programs are administered through the Office of Research and Sponsored Programs (ORSP) at SHSU under advice of the Faculty Research Council.

The Faculty Research Council (FRC) serves as an advisory body to the Associate Vice President (AVP) for ORSP, and serve as stewards of the Internal Grant Programs. The FRC meets regularly with the AVP for ORSP to provide advice and strategic guidance on behalf of the SHSU faculty. The FRC also oversees the internal grant review process and the distribution of internal grant dollars to faculty and staff in order to support creative activities, facilitate the search for external grant dollars, foster interdisciplinary scholarship, and offer an opportunity to hone grant-writing skills through constructive review of proposals.

The internal grant program is divided into four programs – *Individual Scholarship*, *New Faculty*, *Interdisciplinary Collaborations*, and *Pilot Studies for Future Funding*. Faculty/staff should select the most appropriate program to meet the needs of their project and follow the specific instructions in the respective Request for Proposal (RFP). Faculty may apply to only one program as PI, but may serve as Co-PI on any number of proposals across all programs.

All applications for internal funding must be received via email by the due date listed in the RFP. Submission received after the due date has passed will not be considered.

**PROGRAMS**

*Individual Scholarship Program*

The *Individual Scholarship Program* is available to all tenured/tenure track faculty. This program is intended to support creative activities and/or research for tenured/tenure track faculty across all academic disciplines. These funds are meant to fund a single project with clear deliverables/products that will enhance the academic scholarship portfolio/CV of the applicant. The funds requested can be used to pay for any item required to execute the proposed project such as materials, supplies, consumables, travel, faculty salary and/or funds for student assistants. Eligible faculty interested in applying for these funds should closely follow the instructions detailed in the Individual Scholarship Program RFP.

Typical Award: \$1,500-\$3,000

Expected Funding: \$40,000

Max Award: \$5,000

*New Faculty Program*

The *New Faculty Program* is intended to provide partial, start-up support for Assistant Professors who have never received internal or external grant support while employed at Sam Houston State University (SHSU). These funds are intended to enhance the faculty's start-up package provided by the respective

department and college, and to assist faculty in developing a long-term, sustainable scholarly program at SHSU that will secure a positive tenure vote. Thus, faculty may request funds for materials, consumables, supplies, travel, faculty salary and/or funds for student assistants. However, faculty must clearly justify how the item(s) requested in this grant application will help kick-start their sustainable scholarly program. Eligible faculty interested in applying for these funds should closely follow the instructions detailed in the *New Faculty Program RFP*.

Typical Award: \$2,000-4,000

Expected Funding: \$40,000

Max Award: \$5,000

#### *Interdisciplinary Collaborations Program*

The *Interdisciplinary Collaborations Program* is available to all faculty and staff and is intended to support collaborative projects. The proposed collaboration should be synergistic with each faculty member bringing a unique skillset needed to meet the goals/deliverables of the proposed work. The collaboration should enhance the scholarly experience for each investigator, increasing the skillset of all participants. Moreover, the quality and broader impacts of the work should be enhanced through this collaboration. These funds can be used to purchase most any item needed to execute the proposed project, but faculty must clearly justify how these funds are needed to foster the proposed collaboration. Eligible faculty interested in applying for these funds should closely follow the instructions detailed in the *Interdisciplinary Collaborations Program RFP*.

Typical Award: \$7,000-\$15,000

Expected Funding: \$60,000

Max Award: \$20,000

#### *Pilot Studies for Future Funding Program*

The *Pilot Studies for Future Funding Program* is available to all faculty and staff and is intended to support pilot projects that will help scholars submit a competitive proposal to an external sponsor. Thus, the investigators must identify a specific grant program and/or funding opportunity to which they plan on applying. They must clearly describe the goals and design of the larger, external project and explain how the pilot project will enhance the quality of the external proposal. Funds in this category can be used for most any item needed to execute the pilot project, but it is critical to justify how these funds will contribute to the completion of the pilot project and clearly illustrate how the pilot project will enhance competitiveness of their proposal for external support. Eligible faculty interested in applying for these funds should closely follow the instructions detailed in the *Pilot Studies for Future Funding Program RFP*.

Typical Award: \$5,000-\$10,000

Expected Funding: \$60,000

Max Award: \$15,000