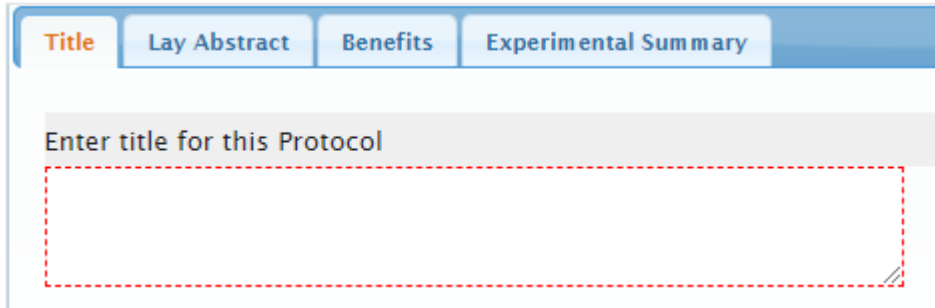


Filling out your Protocol

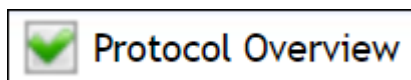
After completing all of your options in the table of contents, you will start filling out your protocol.

1. Required Questions - Questions you are required to answer have a red dotted border. These questions have to be answered for you to submit your protocol.

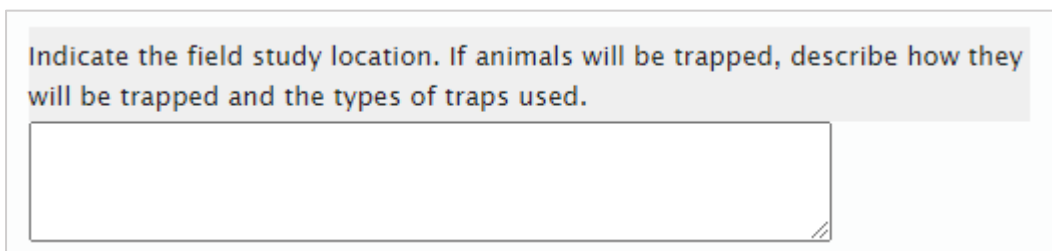


The screenshot shows a navigation bar with four tabs: "Title" (highlighted in orange), "Lay Abstract", "Benefits", and "Experimental Summary". Below the tabs is a grey header area with the text "Enter title for this Protocol". A large text input field is positioned below the header, outlined with a red dotted border, indicating it is a required question.

Once all required questions are answered in a section, a green checkmark will become visible next to the section in the table of contents.

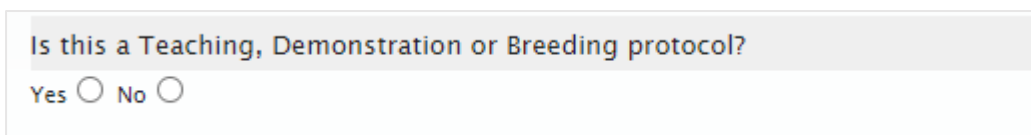


2. Text Fields – These are given when you need to type in a custom response



The screenshot shows a grey header area with the text "Indicate the field study location. If animals will be trapped, describe how they will be trapped and the types of traps used." Below the header is a large text input field with a thin black border.

3. Radio Buttons – these questions appear when only one answer is permitted.



The screenshot shows a grey header area with the text "Is this a Teaching, Demonstration or Breeding protocol?". Below the header are two radio buttons labeled "Yes" and "No".

4. Check boxes – these questions allow multiple answer choices

Return to Colony

Transfer to a Different Project

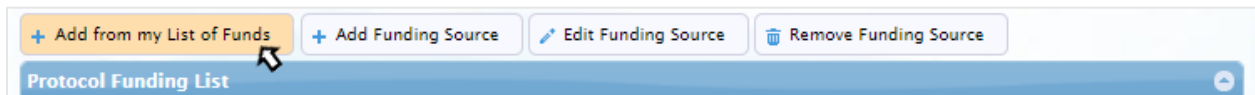
Return to Wild

Other (i.e., Adoption)

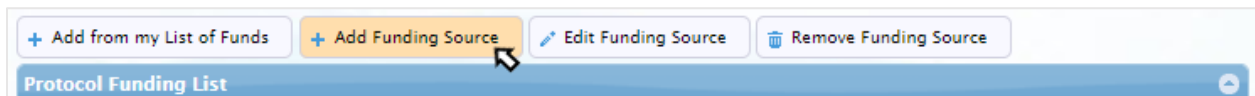
Explain what will happen to any animals not euthanized.

5. Drop-Down Menus – these options allow for one answer choice

6. Add From List – this permits you to choose from data that you have previously added



7. Add New – this option permits you to add new information into the system



8. Edit – You can edit when adding from a list or adding new data.

a. First, click the row you would like to edit

The screenshot shows the 'Protocol Funding List' interface with a table. The table has five columns: Fund Source, Grant Title, Funded?, End Date, and Grant #. The first row is highlighted in yellow. Below the table is a pagination bar showing 'Page 1 of 1' and 'View 1 - 1 of 1'.

Fund Source	Grant Title	Funded?	End Date	Grant #
National Institutes Of Health	Grant Title NIH	No		

b. Second, click the **Edit** button

+ Add from my List of Funds + Add Funding Source Edit Funding Source Remove Funding Source

Protocol Funding List

Fund Source	Grant Title	Funded?	End Date	Grant #
National Institutes Of Health	Grant Title NIH	No		

Page 1 of 1 20 View 1 - 1 of 1

9. Delete or Remove – this function can be performed by clicking **Remove**

+ Add from my List of Funds + Add Funding Source Edit Funding Source Remove Funding Source

Protocol Funding List

Fund Source	Grant Title	Funded?	End Date	Grant #
National Institutes Of Health	Grant Title NIH	No		

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