**IBC Process:**

**EXPERIMENTS THAT REQUIRE IBC APPROVAL:** BSL-1 or BSL-2 agents

**Process for PIs:**

**Step #1:** Complete biosafety CITI training with an 80% or better for each module of the course.

**Step #2:** Schedule your lab inspection for the BSL for which your project requires.

**Step #3:** Complete the Notification of Use (NOU) form and corresponding IBC protocol (note: both must be completed in tandem)

**Step #4:** Obtain required signatures (e.g., usually the Department Chair)

**Step #5:** Submit via email to Sharla Miles at iacuc@shsu.edu.

Once EHS signs off on your lab inspection, you must wait for the IBC’s determination before you can begin work with the selected agents in your lab. The IBC meets at the end of each month to review protocols. Once the IBC approves the project, you will receive the IBC determination letter plus the applicable door signage to post outside your lab.

Until all documents that are required for IBC approval are ready to post to the IBC website, please email a request for those documents to Sharla Miles at the above email.

**What is classified as BSL-2 at SHSU?**

Biosafety Level 2 (BSL2) practices, equipment, and facility design are applicable to clinical, diagnostic, teaching, and other laboratories in which work is done with moderate-risk agents (RG2), that are present in the community and associated with humans/animals. Hepatitis B virus, HIV, the salmonellae, certain strains of *E. coli*, and *Toxoplasma spp.* are representative of microorganisms assigned to this containment level. BSL2 is appropriate when work is done with any animal blood, human-derived blood, body fluids (saliva, semen, urine, breast milk, etc.), tissues, or primary human cell cultures and lines where the presence of an infectious agent may be unknown.