SHSU Student Guidelines:

5. Distribution
   5.1 Departments, students, and officially recognized student organizations may
distribute printed materials on the university campus in compliance with
university policy. Printed materials may be distributed, except in recreational
and/or athletic facilities, residence halls, and academic buildings. Students must
also obtain permission from proper building/campus liaisons for distribution.
   5.2 Direct distribution in residence halls will not be permitted, including door-to-
door distribution. Items for distribution or posting in Residence Halls must be
submitted to the Residence Life Office for their staff to distribute/post.

Leadership Initiatives Policies:

1. Distribution materials include:
   1.1 Flyers
   1.2 Brochures
   1.3 Tickets
   1.4 Apparel
2. If distributed materials (aside from Apparel) are used for an event, student
organizations must ensure that all distributed materials contain the following
information:
   2.1 Student Organization Name
   2.2 Event Name
   2.3 Event Date
   2.4 Event Time
   2.5 Event Location
   2.6 Contact Information
3. Apparel
   3.1 All apparel distributed by student organizations must be approved by the
Department of Leadership Initiatives.
   3.2 If student organizations use any form of Sam Houston State University’s logo, the
student organization must order the materials through a licensed vendor.
3.3 Student organizations are not permitted to sell any item that is a resemblance or duplicate of materials sold by the Sam Houston State University Official Bookstore.