

Checklist for Optional Practical Training STEM Extension

- _____ Complete Form I-765 (www.uscis.gov)
- _____ Form I-983 Training Plan for STEM OPT (submitted to OIP)
- _____ I-20 with the DSO's recommendation*
- _____ Photocopy of previous I-20s held by the student
- _____ Copy of previously issued OPT I-20. *One-sided copies only
- _____ Photocopies of Passport, VISA, and I-94
- _____ Two Passport-style photographs sealed in plastic bag
- _____ Receipt showing payment of OIP OPT Fee (\$75)
- _____ Bank or money order payable to "Department of Homeland Security" for \$410.00
- _____ Copy of your Degree – submit one of the following with a copy of diploma - official transcript or unofficial transcript.
- _____ Photocopies of any previous EAD card(s)
- _____ Form G-1145, E-Notification of Application/Petition Acceptance

***If you would like to use SHSU for your address:**

1908 Ave J, SHSU Box 2150
Huntsville TX 77341-2150

Please contact for more information

Justin R. Ball, PDSO, RO
Phone: (936) 294-4607
jball@shsu.edu

**If sending through Post Office
use this address**

TO:

USCIS
P.O. Box 660867
Dallas, TX 75266

**If sending through Private Courier
use this address**

TO:

USCIS
Attn: AOS
2501 S. State Hwy 121 Business, Suite 400
Lewisville, TX 75067

07/18/2016