

# SAFETY COMMITTEE MEETING MINUTES

DATE: 12/3/2018  
LOCATION: Thomason 104



## 1. Call to Order/Attendees

- **Paul Battles, Donna Desforges, Drew Miller, Kevin Morris, Doug Odom, Steve Rapp, Steve Shields, Darren Williams, Joe Thornton**

## 2. Committee Reports/Updates

- Safety Policy/Procedures Update – Odom
  - **Close to completion: Confined Space, Ladder Safety, PPE**
  - **Noted Indoor Air Quality rules have migrated from TCEQ to SORM and TDLR**
- Science Labs & Hygiene Plan Update – **Battles, Williams**
  - **Chemical Hygiene Plan undergoing additional final edits**
  - **Battles will research vendor used by Texas State to inspect vent hoods**
- Building Liaison Support/Training/Checklist – Nunez, Miller: **Tabled**
- Marketing Safety – Williams, Odom, Yebra
  - **Joe Thornton representing David Yebra**
  - **Joe provided feedback to the Building Liaison Training...which will be submitted to Juan**
  - **Group demoed evacuation chairs and slides. Will demo both to the Safety Committee and develop and provide evacuation device training**
  - **Group plans to identify “rescue areas” in buildings and provide accessible signage. Also, group will develop training for disabled evacuation**
  - **KatSafe website is undergoing renovation**

## 3. Discussion

- Building Liaison Training Program
  - **Comments provided by Thornton**
- Safety Concerns
  - **Pedestrian/Faculty member struck by auto, revamping crosswalks along Sam Houston Avenue, Kevin’s participation in TDOT Traffic Committee**
  - **SMV’s on campus and the need to identify them with a numbering system. The request will be forwarded to Chip Bounds.**

- **The bush obstructing view as drivers exit behind Pirkle onto Sam Houston Avenue has been pruned after complaints were forwarded to the City**
- **Emergency evacuation signage in buildings is not used for emergency evacuation, but for locating rooms. Also, signage does not always support “You are Here” orientation, making it difficult to understand exactly where you are when viewing the map**
- **Potential “Slippery when Wet” signage for various areas including the area between Teacher Education building and Coliseum, and other areas where natural spring waters keep pathways moist. Doug Odom will talk with Scott Dolezal regarding cleaning. Another mention was the pebbles when wet are slippery. To date, Risk Management only has 1 report where a fall is contributed to the slippery surface. This will be monitored**
- **Open**
  - **The State Fire Marshal will inspect E&G buildings in 2019. Dates TBD**
  - **There was further discussion covering Emergency Evacuation Rescue Area signage – color, material, etc**
  - **Discussion continued regarding crosswalk safety: consider developing an App similar to Waze GPS whereas the App provides information where it is safe and/or unsafe to use a crosswalk or any dangers/obstacles along a path**

#### **4. Committee Safety Walk-Around – Walk was Tabled**

- \* Tripping hazards
- \* Egress/Ingress
- \* Lighting
- \* General conditions of the areas toured
- \* Trees
- \* Damages
- \* Any other recognizable hazard(s)
  - **Signage was added to the list**

#### **5. Meeting Adjourned**