

# SAFETY COMMITTEE MEETING

## Minutes

DATE: 9/14/2017

LOCATION: CJC Friel Room/A-215



### 1. Approval of Minutes/Members Present

- Donna Cox, Melissa Fadler, Drew Miller, Kevin Morris, Doug Odom, Steve Shields, Darren Williams, David Yebra

### 2. Committee Reports/Updates

- Safety Policy/Procedures Update – Odom
  - SMV: Final to be placed on the EHS & RM website and referenced in FO-45
    - Training program to be offered
  - Bloodborne Pathogens, Confined Space Entry, Hot Work Permit to be sent to review members by Friday 9/15
  - Chemical Hygiene Plan tabled until new Science Labs Safety Coord. arrives 10/9
- Campus Walk Budget – Nunez, Shields: Tabled
- Science Labs & Hygiene Plan Update – Odom, Williams
  - New employee starts 10/9
- Building Liaison Support/Training/Checklist – Nunez, Miller, Fadler
  - Will be added to Talent Management as a self-guided program after final review
- Marketing Safety – Bolden (graduated), Williams, Odom, Yebra
  - Report Safety Concerns button added to EHS & RM website
  - See Harvey New Business

### 3. New Business

- a. Hurricane Harvey - Yebra
  - Pushed out hurricane information from daily meetings with Response team & Incident Command team members
  - Encourage KatSafe signup through Blackboard - added @750 new members
  - KatSafe texts contained direct link to website for detailed info – worked well to reduce calls and provide information
- b. Construction on campus
  - December street direction changes – Bowers & Bobby K. Marks
  - Developing a clockwise vehicular traffic flow around campus
  - Increasing street parking
  - Pedestrian crossing will be added across road: new parking lot to Bowers Stadium parking lot

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### **New Business Cont:**

- c. Trucks of Campus
  - Consider a spotter to keep pedestrian traffic from contact with vehicular traffic
    - Pedestrians regularly looking at phones and are coming increasingly closer to contact with vehicles. Person walking could prevent contact
- **Next Meeting**
  - December 14, 2017 – 10:00 AM/Location TBA

**Meeting Adjourned**