SAFETY COMMITTEE MEETING
Minutes

DATE: 9/14/2017
LOCATION: CJC Friel Room/A-215

1. **Approval of Minutes/Members Present**
   - Donna Cox, Melissa Fadler, Drew Miller, Kevin Morris, Doug Odom, Steve Shields, Darren Williams, David Yebra

2. **Committee Reports/Updates**
   - Safety Policy/Procedures Update – Odom
     - SMV: Final to be placed on the EHS & RM website and referenced in FO-45
       - Training program to be offered
     - Bloodborne Pathogens, Confined Space Entry, Hot Work Permit to be sent to review members by Friday 9/15
     - Chemical Hygiene Plan tabled until new Science Labs Safety Coord. arrives 10/9
   - Campus Walk Budget – Nunez, Shields: Tabled
   - Science Labs & Hygiene Plan Update – Odom, Williams
     - New employee starts 10/9
   - Building Liaison Support/Training/Checklist – Nunez, Miller, Fadler
     - Will be added to Talent Management as a self-guided program after final review
   - Marketing Safety – Bolden (graduated), Williams, Odom, Yebra
     - Report Safety Concerns button added to EHS & RM website
     - See Harvey New Business

3. **New Business**
   a. Hurricane Harvey - Yebra
     - Pushed out hurricane information from daily meetings with Response team & Incident Command team members
     - Encourage KatSafe signup through Blackboard - added @750 new members
     - KatSafe texts contained direct link to website for detailed info – worked well to reduce calls and provide information
   b. Construction on campus
     - December street direction changes – Bowers & Bobby K. Marks
     - Developing a clockwise vehicular traffic flow around campus
     - Increasing street parking
     - Pedestrian crossing will be added across road: new parking lot to Bowers Stadium parking lot
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New Business Cont:

c. Trucks of Campus
   o Consider a spotter to keep pedestrian traffic from contact with vehicular traffic
     ▪ Pedestrians regularly looking at phones and are coming increasingly closer to contact with vehicles. Person walking could prevent contact

• Next Meeting
   o December 14, 2017 – 10:00 AM/Location TBA

Meeting Adjourned