

Sam Houston State University Human Resources

Staff Classification Description – Pharmacist

Skill Category: Professional

Position (Employee) Class: 3N093 (E1) 4N998 (NB)

Grade: 21

Date: 11/2014

Department: University Health Center

Educational & Experience Requirement: Bachelor of Science in Pharmacy or a Pharm.D. degree from a Board approved, Accreditation Council for Pharmacy Education (ACPE) accredited college of pharmacy program, or have graduated from a college of pharmacy program outside the U.S. and have obtained full certification from the Foreign Pharmacy Graduate Equivalency Committee (FPGEC). Valid Texas licensure as a Registered Pharmacist in good standing. Minimum of four (4) years pharmacy experience. Must be able to organize, plan, and maintain the activities of the Pharmacy. A combination of education, experience, and training that would produce the required knowledge and abilities could be considered.

Nature & Purpose of Position: Performs professional duties involving compounding and dispensing of drugs, medicines and other pharmaceutical preparations as prescribed by physicians.

Supervision Given & Received: Works under minimum direction.

Primary Responsibilities: Interprets, fills and dispenses prescriptions in accordance with applicable laws, regulations, and policies. Counsels patients on intake or application of drug or medication. Requisitions drug supplies and maintains narcotic control. Prepares and submits required reports. Responsible for Inventory Control Management. Performs other related duties as assigned.

Other Specifications: Will assist in pharmacy promotion activities.

This is a classification description with the complete list of job duties being maintained at the departmental level. Other job duties necessary for the effective operation of the University are expected to be performed. Any qualifications to be considered as equivalents in lieu of stated minimums require the prior approval of Human Resources.

Sam Houston State University is an at will employer and drug free/smoke free workplace. This position is security-sensitive and thereby subject to the provisions of the Texas Education Code §51.215, which authorizes the employer to obtain criminal history record information. The pay grade range is inclusive of social security benefit replacement pay.

Sam Houston State University is Committed to Equal Opportunity in Employment and Education.