Skill Category: Service/Maintenance  
Position (Employee) Class: 7N201 (N1)  
Grade: 09  
Date: 02/2015

Department: Physical Plant-University Grounds

Educational & Experience Requirements: High School graduate or G.E.D. Four years of experience in progressively responsible general grounds maintenance work to include supervisory responsibility, working in design, installation and maintenance of irrigation systems, or a related field. Must have or be able to obtain within one year, a valid Irrigators License and have the ability to be licensed for backflow testing. A combination of education, experience, and training that would produce the required knowledge and abilities could be considered.

Nature & Purpose of Position: Supervises, directs, and assists employees engaged in irrigation systems to including the installation, operation and maintenance and repair of systems on the Sam Houston State University (SHSU) campus.

Supervision Given & Received: Works under minimum supervision from the Custodial/Grounds Service Manager and supervises other grounds staff.


Other Specifications: Position requires driving and operating a university vehicle; therefore, a valid Texas driver license and driving record acceptable to the university’s insurance carrier is required. Must have the ability to read and follow blue prints. Tools of the trade required in the installation and maintenance of irrigation systems, to include trenchers, backhoes, tractors and related equipment. Be proficient in all phases of work performed. Works outside in various weather conditions, and disagreeable elements such as, dust, dirt, chemicals, dampness, cold, heat and congested work areas. Must be able to deal effectively with various people on campus.

Work schedules may vary according to the needs of the department or special projects. The standard work week consists of forty hours. The employee may be required to work in excess of the standard forty hour work week, this would be considered over-time work. During emergencies, operational failures, and peak use periods, employee may be called in when off shift to work an extended shift. Special procedures sometimes require extended hours. Uniforms and identification badges are provided by the University according to departmental policy.

This is a classification description with the complete list of job duties being maintained at the departmental level. Other job duties necessary for the effective operation of the University are expected to be performed. Any qualifications to be considered as equivalents in lieu of stated minimums require the prior approval of Human Resources.

Sam Houston State University is an at will employer and drug free/smoke free workplace. This position is security sensitive and thereby subject to the provisions of the Texas Education Code §51.215, which authorizes the employer to obtain criminal history record information. The pay grade range is inclusive of social security benefit replacement pay.

Sam Houston State University is Committed to Equal Opportunity in Employment and Education.