

Sam Houston State University Human Resources

Staff Classification Description – Charter School – Elementary Music Teacher

Skill Category: Professional

Position (Employee) Class: 3CS01 (C1)

Grade: 18

Date: 01/2017

Department: Charter School

Educational & Experience Requirement: Bachelor's degree in Education or a related field. Experience in music education, teaching, or a related field preferred. Valid Texas Teacher Certification to teach Kindergarten through Fifth grade. A combination of education, experience, and training that would produce the required knowledge and abilities could be considered.

Nature & Purpose of Position: Creates and maintains an educational atmosphere that encourages effective student learning and supports school programs and goals.

Supervision Given & Received: Works under minimum direction and may supervise paraprofessional employees.

Primary Responsibilities: Implements and administers into daily student instruction appropriate educational curriculum, which is aligned with the Texas State Standards. Ensures the opportunity for all students to learn in a supportive environment. Creates and maintains a positive and orderly learning condition in the music environment. Develops and implements the Components of an Effective Lesson for instruction. Analyzes student progress and provides appropriate instruction. Provides a classroom management/discipline plan ensuring safety at all times. Ensures assessment regulations and guidelines are followed at all times. Develops a classroom/school climate that promotes positive learning conditions. Works professionally and cooperatively with administrators, faculty, staff, parents, students, and the community. Integrates technology into the instructional program. Ensures developmentally appropriate skills and activities are implemented. Demonstrates knowledge, skill, and ability to provide instruction in an elementary music setting with appropriate musical skills for singing, playing, conducting, and musical literature. Guides the learning process towards achievement of curriculum goals. Establishes and communicates clear objectives for all lessons, units, and projects. Employs a variety of instructional techniques and strategies aligned with the instructional objectives, in order to meet the needs of all students. Participates as an active member with other faculty and staff. Maintains accurate and complete records as required by law and school policy. Maintains and improves professional competence. Performs other related duties as assigned.

Other Specifications: Knowledge of local, state, and federal laws. Should demonstrate appropriate musical skills in singing, playing the keyboard/recorder/guitar, and movement. Communicates effectively both written and orally.

Must be willing to travel between zoned Charter School sites. Sites located in Greater Houston area.

This position may be designated as a Campus Security Authority (CSA).

This is a classification description with the complete list of job duties being maintained at the departmental level. Other job duties necessary for the effective operation of the University are expected to be performed. Any qualifications to be considered as equivalents in lieu of stated minimums require the prior approval of Human Resources.

Sam Houston State University is an at will employer and drug free/smoke free workplace. This position is

security-sensitive and thereby subject to the provisions of the Texas Education Code §51.215, which authorizes the employer to obtain criminal history record information. The pay grade range is inclusive of social security benefit replacement pay.

Sam Houston State University is Committed to Equal Opportunity in Employment and Education.