



# The Graduate School Sam Houston State University

*A Member of The Texas State University System*

## REQUEST FOR GRADUATE STUDENT RESEARCH FUNDS

**Purpose:** To provide funds needed for students to conduct a supervised research project.

**Eligibility:** To be considered, the student must be a degree-seeking graduate student in good standing currently enrolled at SHSU working on a thesis, dissertation, or capstone. In addition to this form, the student must also submit the supporting documentation listed below:

- Statement for the purpose of research and how it relates to your degree program (no more than 250 words)
- Resume and/or Curriculum Vitae
- Optional: Letters of Recommendation/ Support

**Qualifying expenses:** Funds can be used to support a research project through the purchase of necessary equipment, software, or datasets needed to complete said project.

**Award:** Maximum award is \$1000 per academic year. *Awardees may receive up to \$1,000 in graduate student funding per academic year; it can be a combination of travel or research funds.*

**Disbursement of funds:** Awardees will be reimbursed. Original itemized bills and receipts are required. Please submit to The Graduate School to manage reimbursement.

Student's Name:

Student's SAM ID:

Student's Email:

Full/ Part Time Status:

Graduate GPA:

Brief description of research items purchased or requested with estimated cost per item:

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Student Date

\_\_\_\_\_  
Advisor/Faculty Date

\_\_\_\_\_  
Academic Dean Date

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### GS Office Use Only:

FUND \_\_\_\_\_ ORG \_\_\_\_\_ PROGRAM \_\_\_\_\_