



The Graduate School
Sam Houston State University

A Member of The Texas State University System

Graduate Credit for an Undergraduate Course

To provide a greater range of academic course offerings, some graduate programs allow students to take a limited number of approved 4000-level courses for graduate credit. To receive graduate credit for a 4000-level course, the student must receive prior approval from the department chair and the academic dean and complete additional requirements as outlined by the professor. Please see the specific degree programs for more details on taking 4000-level courses for graduate credit.

Graduate credit for an undergraduate course is contingent upon agreement by the instructor (who has graduate faculty status) to administer and document additional course requirements, with the approval by the graduate advisor, the department chair, and the academic dean.

Please attach the syllabus that includes the extra assignments/projects (that have been highlighted) required to elevate the course to graduate level work.

SamID:

Student Name:

Semester:

Course Number:

Course Title:

Course CRN:

Instructor Name:

Graduate Faculty Status:

 Instructor Date

 Graduate Advisor/Coordinator Date

 Department Chair Date

 Academic Dean Date

 Dean of The Graduate School Date